



# AGENDA

**LANE REGIONAL AIR PROTECTION AGENCY**

**CITIZEN ADVISORY COMMITTEE MEETING**

**TUESDAY JULY 30, 2024**

**12:00 P.M.**

## **Virtual Participation**

By Video: <https://us02web.zoom.us/j/88502781432>

By Audio: +1 253 215 8782

Meeting ID: 885 0278 1432

## **In-Person Participation**

LRAPA

1010 Main Street

Springfield, OR 97477

*[Note: Start times for agenda items are approximate.]*

- 1. 12:00 Call to Order/Agenda Review**
- 2. 12:05 Public Participation**
- 3. 12:10 Board Meeting Overview**
- 4. 12:20 Review Draft Board Report on Strategic Goals**
- 5. 12:50 Roundtable**
- 6. 1:00 Adjournment**

*We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at [accessibility@lrapa.org](mailto:accessibility@lrapa.org) or by calling the LRAPA office at 541-736-1056.*

*Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a [accessibility@lrapa.org](mailto:accessibility@lrapa.org) o llame a la oficina de LRAPA al 541-736-1056.*



**CITIZENS ADVISORY COMMITTEE  
MEETING MINUTES  
JULY 30, 2024**

**MEETING VIA ZOOM/ LRAPA BUILDING, SPRINGFIELD OREGON**

**ATTENDANCE**

<b>COMMITTEE PRESENT:</b>	<b>LRAPA STAFF PRESENT:</b>
Chair Jim Daniels	Travis Knudsen, Executive Director
Vice-Chair Kelly Wood	Max Hueftle, Operations Manager
Peter Dragovich	Heather Gravelle, Administrative Assistant
Ben Larson	
Paul Metzler	
<b>COMMITTEE ABSENT/EXCUSED:</b>	<b>OTHER'S PRESENT:</b>
Chris Cline	John Quetzalcoatl-Murray
Evelina Davidova-Kamis	
Teresa Roark	

<b>AGENDA</b>	<b>ACTION</b>
<b>REGULAR MEETING</b>	
1. Call to Order/Agenda Review.	<b>Chair Jim Daniels</b> convened the regular meeting at noon.
2. Public Participation.	None.
3. Board Meeting Overview.	<b>Chair Daniels</b> and <b>Mr. Knudsen</b> provided an overview of the July 11, 2024 Board meeting.
4. Review Draft Board Report on Strategic Goals.	The committee examined the preliminary Board report on strategic objectives, seeking additional clarity and specifics. They suggested enhancing the new goals by incorporating industry and consolidating certain sections to improve coherence. An extensive discussion followed.  Staff indicated that they would implement the necessary edits and proposed that should the Board have any inquiries after their review, <b>Mr. Daniels</b> would be present to address those questions and offer additional clarification.

<p>5. Roundtable.</p>	<p><b>Mr. Knudsen</b> noted that the LRAPA office would be undergoing a temporary relocation due to renovation activities. Following a discussion, the Committee agreed to conduct meetings via Zoom until the completion of the remodeling efforts.</p> <p><b>Mr. Metzler</b> reported hearing about a recent occurrence of excessive emissions at the Short Mountain Landfill. He stated that he thought that Emerald People’s Utility District (EPUD) addressed the issue; however, they incurred a fine from LRAPA.</p> <p><b>Max Hueftle</b>, Operations Manager, clarified that EPUD had reported an exceedance of their Plant Site Emission Limits (PSELs) in their 2023 annual report. He explained that the facility had combusted more landfill gas than expected due to the variability of the quality of landfill gas from the collection system. He added that staff were working with EPUD to modify their permit application to account for the higher PSEL’s. Discussion followed.</p>
<p>6. Adjournment.</p>	<p><b>Chair Daniels</b> adjourned the Committee meeting at 1:00 p.m.</p>

*(Minutes recorded by Heather Gravelle)*



**LANE REGIONAL AIR PROTECTION AGENCY  
MEMORANDUM**

**To:** Chair Howard Saxion and LRAPA Board Members

**From:** Travis Knudsen, Executive Director

**Date:** September 12, 2024

**Subject:** Citizens Advisory Committee (CAC) Input on LRAPA Strategic Goals

**STAFF REPORT**

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**ISSUE STATEMENT**

The Citizens Advisory Committee (CAC) was asked to review and provide input on LRAPA's strategic goals. This staff report summarizes their feedback, including recommendations for maintaining, modifying, or removing existing goals, as well as suggestions for new goals to address emerging challenges and priorities.

**BACKGROUND INFORMATION**

In January 2022, the LRAPA Board of Directors established strategic goals to guide the agency's efforts in protecting public health, community well-being, and the environment. As part of an ongoing review process initiated in May, the Citizens Advisory Committee (CAC) has been providing valuable insights and recommendations to staff during each meeting, contributing to the refinement and implementation of these goals.

**CAC INPUT AND RECOMMENDATIONS**

**1. Existing Goals: Recommendations**

a. Oakridge/Westfir Air Quality Improvement

- Recommendation: Modify and expand
- Proposed modification: Continue Oakridge/Westfir Air Quality Improvement and Expand to Other Communities
- Rationale: Original goal achieved; expand programs to other areas

b. Internal Efficiency Enhancement

- Recommendation: Maintain with specific focuses



- Proposed additions: Specify filing system updates, review policies and procedures, consider staff needs

c. Pre-Budget Planning, Financial Stability Assessment, and Funding Source Diversification

- Recommendation: Merge into one comprehensive financial strategy goal
- Rationale: Creates a more cohesive approach to financial planning and stability

d. Website Redesign

- Recommendation: Remove
- Rationale: Goal has been achieved

e. Community Engagement

- Recommendation: Maintain and enhance with specific objectives
- Proposed additions: Set annual outreach targets, focus on public education, engage with less-involved communities

f. Collaboration and Partnerships

- Recommendation: Merge with Community Engagement goal
- Rationale: Significant overlap in objectives

g. Airmetrics Enterprise Evaluation

- Recommendation: Remove
- Rationale: Goal has been achieved

h. Complaint Intake Process Improvement

- Recommendation: Maintain and enhance
- Proposed additions: Improve general record-keeping, track frequent callers

i. Regulatory Engagement and Succession Planning and Staff Training

- Recommendation: Maintain as ongoing operational objectives

**2. Proposed New Goals**

a. Education and Outreach Enhancement



- Objective: Improve understanding of LRAPA's role and air quality regulations

b. Environmental Justice and Equity

Objective: Ensure inclusive, equitable efforts focused on protecting vulnerable populations

- Proposed actions: Pursue grants, provide bilingual communication

c. Wildfire Smoke Preparedness

- Objective: Enhance community readiness for wildfire smoke events
- Proposed actions: Develop education programs, create resources for smoke exposure prevention
- Address industrial timber management practices
- Consider expanding LRAPA's role in addressing wildfire smoke exposure, particularly for vulnerable populations who work or live outdoors.

d. Collaborative Land Use Planning

- Objective: Work with local jurisdictions on zoning to prevent future air quality conflicts

e. Continuous Improvement of the Cleaner Air Oregon (CAO) Program

- Objective: Enhance the CAO program process for both permittees and interested public

## **STAFF RECOMMENDATION**

This is an informational item, and no formal motion is required. Staff recommends that the Board review the CAC's input and consider how these recommendations align with LRAPA's mission and current community needs. The Board may use this valuable perspective to guide the updating of LRAPA's strategic goals, ensuring they address emerging challenges and opportunities while focusing on community engagement, education, environmental justice, and proactive planning.



## Director's Report for June 2024

**Meeting Date: July 11, 2024**  
**Department: Director's Office**  
[www.lrapa.org](http://www.lrapa.org)

**Agenda Item No. 15**  
**Staff Contact: Travis Knudsen**  
**541-736-1056 ext. 217**

### June 2024 AQI CHARTS AND STATS:

Site	Date	Max AQI	Pollutant
Eug/Spfld	7-Jun-24	48	O3
Oak	24-Jun-24	31	PM
CottGrv	21-Jun-24	49	O3

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	30	30	30	0-50	0-9	0-54
Moderate	0	0	0	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301-500	225.5+	201+

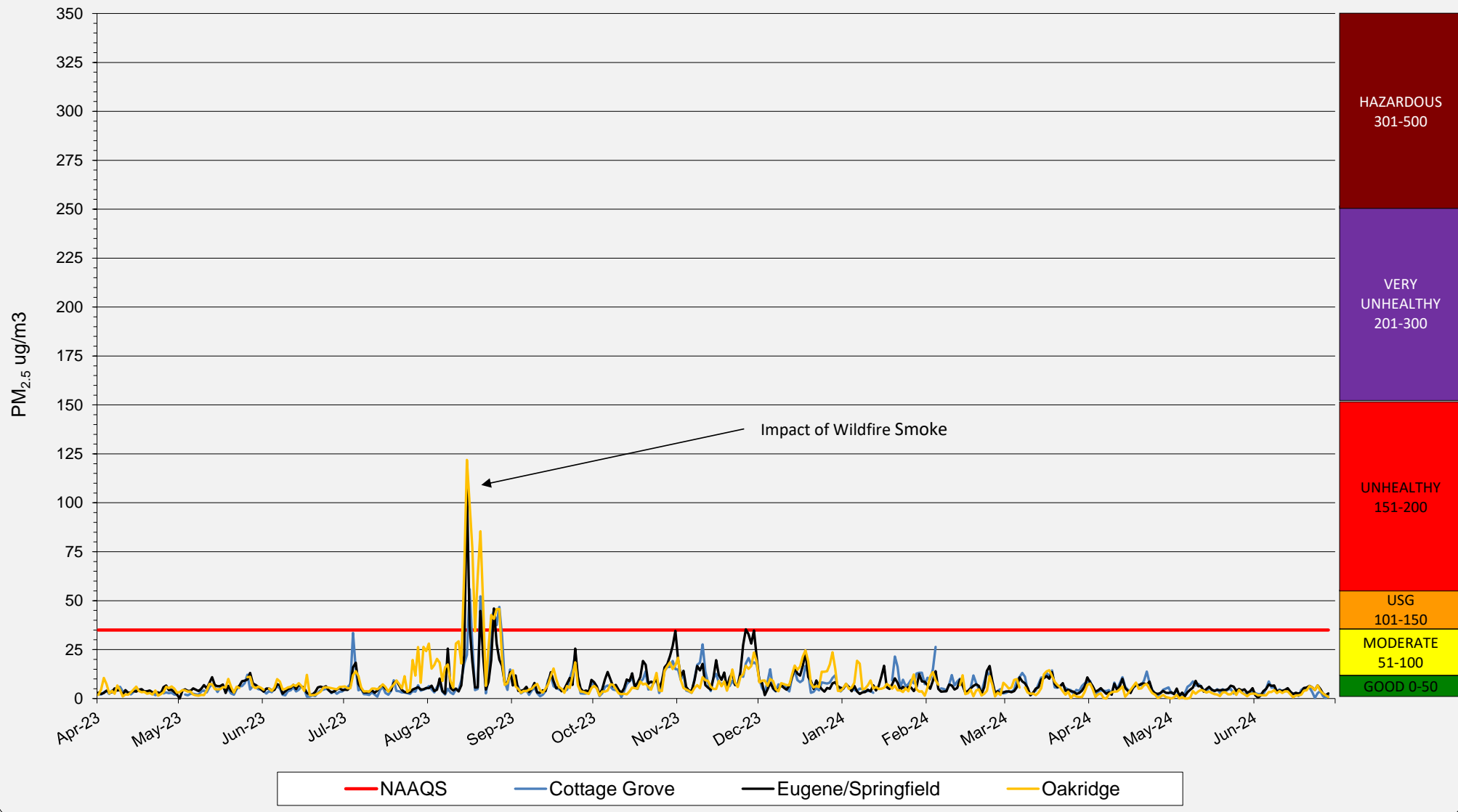
**Attachment No. 1: Air Quality Index (AQI) charts for Lane County (June 2024)**

**Attachment No. 2: PM2.5 index charts for Lane County (June 2024)**

# Daily PM2.5 Levels

Daily Sampling, NAAQS Exceedance is Triggered on the 8th High

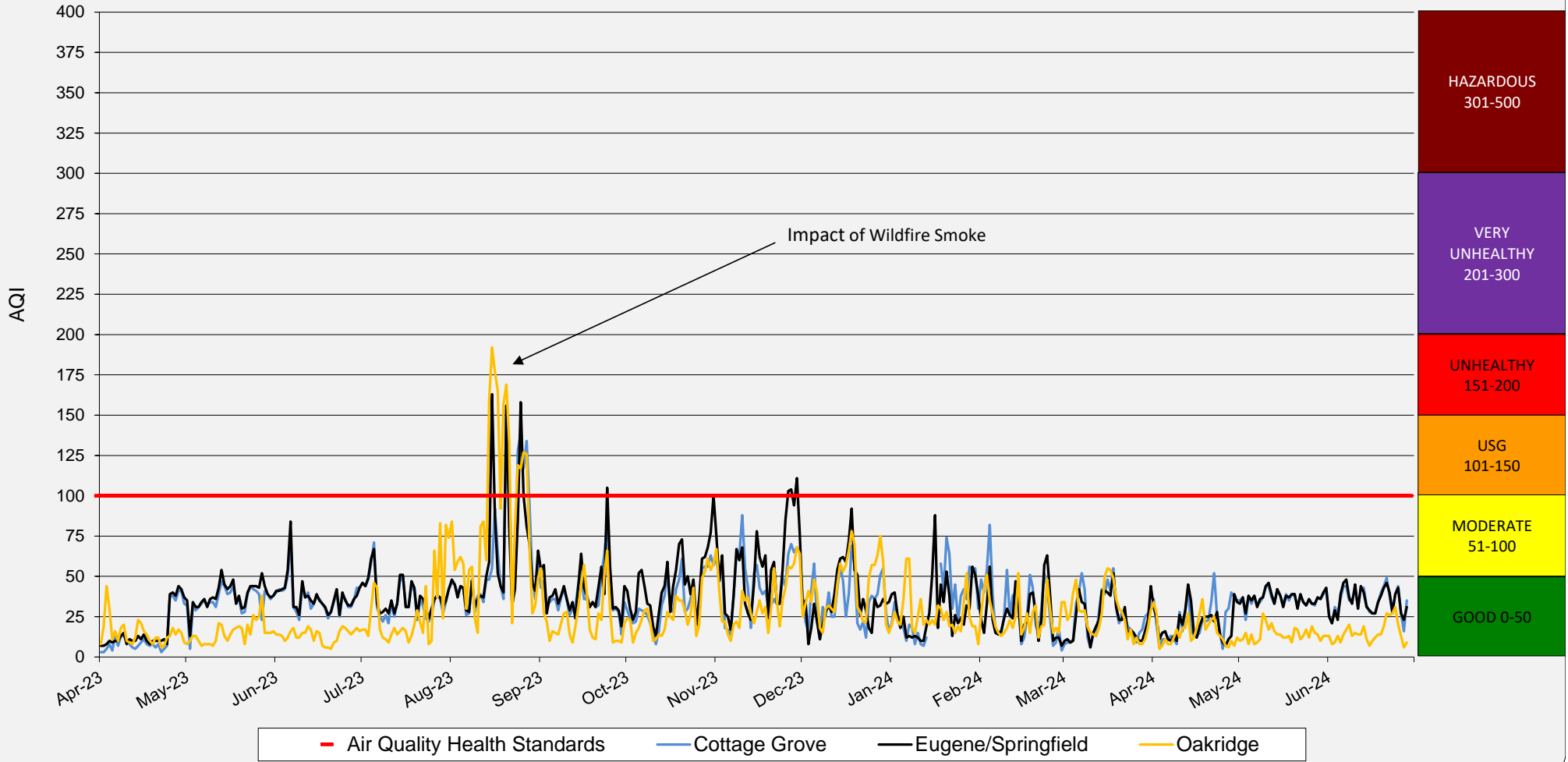
AQI LEVEL





# Daily Air Quality Index Chart

This 15-month chart demonstrates the seasonality of the pollutants.



**COMPLAINTS RECEIVED: 6/1/2024 thru 6/30/2024:**

<b>Smoke complaints: 31</b>
28 – Outdoor Burning
2 – Recreational Fire
1 – Agricultural Burn
<b>Industry: 2</b>
1 – Pacific Recycling
1 – International Paper
<b>Miscellaneous: 9</b>
1 – Diesel Generator
1 – Outdoor Grill
1 – Latex Gloves
4 – Burning Rubber (ShredFest Event)
2 – Unknown
<b>Total: - 42</b>

The calendar year 2024 compares to previous years:

<b>Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>*2024</b>
Dust	15	17	26	12	7	2
Ag Burning / Spraying	6	2	7	2	3	1
General Air Quality	12	4	8	1	25	20
Home Wood Heating	128	74	57	67	52	23
Industry	170	100	336	198	97	36
Outdoor Burning	402	423	243	292	254	110
Slash Burning	16	12	10	6	12	0
Miscellaneous	67	59	40	102	72	20
Unknown	39	74	71	45	65	24
<b>Total</b>	<b>855</b>	<b>765</b>	<b>798</b>	<b>725</b>	<b>587</b>	<b>187</b>

\* Year-To-Date

## NEW/OPEN ENFORCEMENT ACTIONS STATUS REPORT 6/1/2024 to 6/30/2024

**NEW: 6/01/2024 -- 6/30/2024:**

Calendar year 2024 compared to previous years:

Year	2019	2020	2021	2022	2023	*2024
Notices of Non-compliance and Warnings	55	15	21	24	19	3
Notices of Violation with Civil Penalties	37	26	17	24	15	2

\* Year-To-Date.

**ENFORCEMENT: 6/01/2024 to 6/30/2024**

Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	-	-	3	-	3
Industrial	-	-	4	-	4
Outdoor Burning	-	-	3	-	3
Fugitive Dust	-	-	-	-	-
Home Wood Heating	-	-	-	-	-
<b>Totals</b>	-	-	<b>10</b>	-	<b>10</b>

## NEW/OPEN ENFORCEMENT ACTIONS STATUS DETAIL REPORT

6/1/2024 -- 6/30/2024

Report of open and actions initiated since last report

**NEW ENFORCEMENT ACTIONS: 06/01/2024 -- 06/30/2024**

None.

**PENDING ENFORCEMENT ACTIONS: 06/01/2024 -- 06/30/2024**

1. A & K DEVELOPMENT CO, PAC METAL FAB (JUNCTION CITY)
  - A. Violation: Failed to notify LRAPA prior to the construction of a new stationary source in accordance with LRAPA Rules and Regulations Section 34-010(1)(a); operating an air contaminant source which is listed in Section 37-8010 Table 1 without first obtaining and ACDP from LRAPA in accordance with LRAPA 37-0020(3).
  - B. Initial Action Taken: NON #3903 issued 05/30/2024

- C. Subsequent Action: PENDING – documents to be submitted by 7/15/2024.
- D. Resolution: PENDING

2. PETROCARD INC (GOSHEN) (GOSHEN)

- A. Violation: The permittee failed to submit in a timely manner performance testing records to LRAPA which demonstrate compliance with vapor testing requirements outlined in permit conditions 5.1.a and 5.1.b. On 2/25/2022 the permittee was notified by LRAPA that they had exceeded the annual throughput threshold of 480,000 gallons of gasoline in 2019 and were therefore subject to the vapor recovery testing requirements outlined in the permit. On 4/8/2022 LRAPA was advised that vapor recovery testing could not be completed since the lines were manifolded and the issue was escalated to construction to isolate the lines. On 7/7/2022 LRAPA called and emailed the permittee requesting an update. On 8/2/2022 LRAPA called and emailed the permittee requesting an update. Permittee responded advising that they were still working to fix the issue. On 10/5/2022 LRAPA emailed the permittee requesting an update. On 10/26/2022 LRAPA called and emailed the permittee requesting an update.
- B. Initial Action Taken: NON #3872 issued 11/03/2022
- C. Subsequent Action: NCP #2022-3872 (\$3000) issued 12/08/2022: submitted the test results over 12-month late, therefore the request for reduction was not approved. No response to payment has been received, a default order judgment is in process for a lien on the property.
- D. Resolution: PENDING

3. JOHN A. RANKIN AND STEVE FOWLKES (SPRINGFIELD)

- A. Violation: 43-015(10)- ASBESTOS ABATEMENT NOTIFICATION REQUIREMENTS. Except as provided for in 43-015-8, written notification of any asbestos abatement project must be provided to the Agency on a form prepared by and available from the Agency, accompanied by the appropriate fee; 43-015(11)(C)- Enclose the area of the asbestos-containing materials to be abated, in a negative pressure enclosure prior to abatement unless prior approval has been granted by the agency; 43-015(11)(G)- The asbestos abatement project area shall be adequately cleaned at the conclusion of the project to assure removal of all asbestos debris; 43-015(11)(N)- Open storage or open accumulation of friable asbestos-containing material or asbestos containing waste material is prohibited; 43-015(11)(P)- No person shall conduct an asbestos abatement project unless they possess a current asbestos abatement Contractors license or worker's certification, issued by the Department under OAR 340-248-040 or OAR 340-248-0120 and OAR 340-248-0130, respectively, unless exempted by 43-015-8 and/or 43-015-9; 43-015(11)(S)- A certified supervisor is required to be present on each asbestos abatement project other than a small-scale short-duration activity; 43-015(11)(T)- An owner or operator of a facility shall not allow any persons other than those employees of the facility owner or operator who are appropriately certified or a licensed asbestos abatement contractor to perform an asbestos abatement project in or on that facility unless exempted by 43-015-8 or 43-015-9; 43-015-19(B)- Persons disposing of asbestos-containing waste material must notify the landfill operator of the type and volume of the asbestos-containing waste material; 43-015(19)(B)(1)- All asbestos-containing waste materials must be adequately wetted to ensure that they remain wet until delivered to an authorized landfill, and either: (a) processed into non-friable pellets or other shapes; or (b) packaged in leak-tight containers such as two plastic bags with a minimum thickness of 6 mil., or fiber or metal drum. Containers must be labeled as follows: (i) the name of the asbestos waste generator and the location where the asbestos waste was generated; and (ii) a warning label that states: DANGER Contains Asbestos Fibers Avoid Creating Dust Cancer and

Lung Disease Hazard Avoid Breathing Airborne Asbestos Fibers Alternatively, warning labels specified by 29 CFR 1926.1101(k)(7)(8/19/94) may be used; 43-105(19)(E)- All asbestos-containing waste material must be deposited as soon as possible by the waste generator at: (1) An asbestos-containing waste disposal site authorized by the Department and operated in accordance with the provisions of this rule;

- B. Initial Action Taken: NON #3877 issued 03/06/2023
  - C. Subsequent Action: NCP #2023-3877 (\$10400) issued 03/06/2023: request for reduction approved and reduced to \$5,200 on 04/19/2023 with a payment schedule of \$400 per month and is on schedule with payments
  - D. Resolution: PENDING
4. KYLE MCLENNAN, BRUCE R MCLENNAN (VENETA)
- A. Violation: Failure to obtain an asbestos survey from an accredited asbestos inspector prior to conducting the demolition of a facility; Burning construction/demolition waste without first obtaining an LRAPA letter permit.
  - B. Initial Action Taken: NON #3880 issued 04/11/2023
  - C. Subsequent Action: NCP #2023-3880 (\$3,650) issued 04/11/2023; no response and no payment received; a default order judgment is in process for a lien on the property
  - D. Resolution: PENDING
5. APRO LLC DBA UNITED PACIFIC ROCKET # (SPRINGFIELD)
- A. Violation: The permittee failed to submit performance testing records to LRAPA which demonstrate compliance with triennial vapor testing requirements outlined in permit conditions 5.0. Permittee last submitted testing results relative to conditions 5.1.a and 5.1.b on February 4th, 2020, and therefore is required to have testing conducted by February 4th, 2023. Condition 7.1.c of the permit requires notification of upcoming testing be submitted to LRAPA and condition 7.2 requires test results be submitted to LRAPA no later than 30 after testing has occurred.
  - B. Initial Action Taken: NON #3886 issued 04/25/2023
  - C. Subsequent Action: NCP #2023-3886 (\$2,250) issued 06/12/2023: no response and no payment received; a default order judgment is in process for a lien on the property
  - D. Resolution: PENDING
6. SEALS, MARK (ELMIRA)
- A. Violation: Outdoor burning of prohibited materials (metal, plastic, rubber, etc.).
  - B. Initial Action Taken: NON #3888 issued 06/13/2023
  - C. Subsequent Action: NCP #2023-3888 (\$550) issued 07/31/2023: no response and no payment received; a default order judgment is in process for a lien on the property
  - D. Resolution: PENDING
7. A&A AUTO WRECKERS, INC. (JUNCTION CITY)
- A. Violation: 43-010(1) - No person may openly accumulate friable asbestos-containing material or asbestos-containing waste material; 43-015(7) - Unless exempt pursuant to 43-015-8, prior to commencing the renovation or demolition of a facility, the owner or operator of the facility must obtain a survey from an accredited asbestos inspector of the entire facility, or the part of the facility where the demolition or renovation will occur, for the presence of asbestos-containing materials, including the presence of non-friable asbestos-containing material. A copy of the survey report must be kept onsite at the facility during any demolition or renovation

activity; 43-015(11)(P)- No person shall conduct an asbestos abatement project unless they possess a current asbestos abatement Contractors license or worker's certification, issued by the Department under OAR 340-248-040 or OAR 340-248-0120 and OAR 340-248-0130, respectively, unless exempted by 43-015-8 and/or 43-015-9. 43-015(11)(T) - An owner or operator of a facility shall not allow any persons other than those employees of the facility owner or operator who are appropriately certified or a licensed asbestos abatement contractor to perform an asbestos abatement project in or on that facility unless exempted by 43-015-8 or 43-015-9.

- B. Initial Action Taken: NON #3889 issued 05/03/2023
- C. Subsequent Action: PENDING
- D. Resolution: PENDING

8. CARTER, LARRY; VERNON VENSON (SPRINGFIELD)

- A. Violation: Allowing for the open burning of prohibited materials (pressure treated wood, railroad ties, plastics, clothing, drywall, metal, etc.)
- B. Initial Action Taken: NON #3895 issued 12/14/2023
- C. Subsequent Action: NCP #2023-3895 (\$550) issued 12/18/2023; no response and no payment received; a default order judgment is in process for a lien on the property
- D. Resolution: PENDING

9. WOOLMAN, TIM (VENETA)

- A. Violation: Allowing for the burning of prohibited materials (plastics).
- B. Initial Action Taken: NON #3898 issued 03/01/2024
- C. Subsequent Action: NCP #2024-3898 (\$850) issued 03/07/2024; no response and no payment received; a default order judgment is in process for a lien on the property
- D. Resolution: PENDING

10. MARATHON COACH (COBURG)

- A. Violation: Failed to notify and obtain approval from LRAPA prior to construction or modification of a new or existing stationary source in accordance with condition G20 of Respondent's Simple ACDP and LRAPA Rules and Regulation, Title 34-034.
- B. Initial Action Taken: NON #3899 issued 03/07/2024
- C. Subsequent Action: NCP #2024-3899 (\$536) issued 03/07/2024: request for reduction under review
- D. Resolution: PENDING

**OUTDOOR BURNING LETTER PERMITS: 6/01/2024 TO 6/30/2024**

**There were no Outdoor Burning Letter Permit (OBLP) issued in June 2024.**

**ASBESTOS ABATEMENT: 6/01/2024 to 6/30/2024**

For perspective, here is how the total number of asbestos abatement notices filed, how many were schools and the number of notices inspected for calendar year 2024 compares to previous years:

Calendar year 2024 compares to previous years:

Year	2019	2020	2021	2022	2023	*2024
<b>Total Asbestos Abatement Notices</b>	488	439	408	465	466	245
<b>School Asbestos Abatement Notices (NESHAP)</b>	16	25	20	16	17	11
<b>Number of Asbestos Abatements Inspected</b>	94	93	104	115	91	33

\* Year-To-Date.

**PERMITTING (TITLE V AND ACDP):**

- Currently 13 sources, Title V permits
- Currently approximately 275 sources, Air Contaminant Discharge Permits (ACDPs)

Permit activities:

Category of Permit Activity	Title V	ACDP	Registration	Total Active
<b>New</b>	2	3		5
<b>Renewals</b>	3	15		16
<b>Modifications</b>		2		5
<b>Constructions</b>	1			1
<b>General TV</b>	1			
<b>Registrations</b>				
<b>Terminated Permits</b>		5		
<b>Total Issued Permits Year-to-date</b>	<b>5</b>	<b>29</b>		<b>34</b>

Permits placed on public notice:

Permit Type	Total Number of Permits by Type	Number of Permits Extended Administratively	Percentage of Total (%)
Title V	13	1	8%
Standard ACDP	27	3	11%
Simple ACDP	28	2	7%
<b>Total</b>	<b>68</b>	<b>6</b>	<b>9%</b>

Permits placed on public notice:

Source Name	Reason for Public Notice	Type of Permit
Seneca Sawmill	Modification of ACDP and New Title V	ACDP modification to include changes in parallel with changing from a Standard ACDP to a New Title V. <b>Off public notice 6/4/2024</b>
Pacific Recycling	Modification of ACDP	ACDP modification changing from Basic to Simple ACDP.

Permits with public hearing notice:

Source Name	Reason for Public Hearing	Date of Public Hearing
Seneca Sawmill	ACDP Modification and New Title V	May 21, 2024

Permit backlog:

Permit Type	Total Number of Permits by Type	Number of Permits Extended Administratively	Percentage of Total (%)
Title V	13	1	7%
Standard	27	3	11%
Simple	28	1	4%
<b>Total</b>	<b>68</b>	<b>5</b>	<b>7%</b>

## MEDIA INTEREST, EXTERNAL COORDINATION AND OUTREACH

Date	Media	Person	Topic
2/9/2024	KEZI	Robert Desaulniers	Springfield Burning Variance
2/25/2024	KEZI	Noah Chavez	Springfield Burning Variance
03/28/2024	Ore. News Service	Eric Tegethoff	Air Quality Awareness Week
03/28/2024	KVAL	Juliette Smith	Allergy Season
04/25/2024	KLCC	Tiffany Eckert	ALA Report
04/29/2024	KEZI	Aaron Arellano	ALA Report
05/03/2024	Eugene Emerald	Andres Baisch	ALA Report
06/04/2024	KXCR	Larry Bloomfield	Community Talk Radio

LRAPA performed several outreach and public engagement events over June 2024.

On June 5, 2024, from 6:00 pm to 8:00 pm, LRAPA participated in the Community Engagement Core Team Meeting 23 via Zoom. This meeting brought together community, agency, and local government representatives to discuss environmental pollution in West Eugene's Bethel Neighborhood, specifically focusing on the JH Baxter facility. The agenda included updates on residential and facility clean-ups, progress reports from DEQ and EPA, and discussions aimed at developing a trust-building community engagement plan to improve local environmental quality.

On June 8, 2024, from Noon to 4:00 pm, LRAPA participated in the We Are Bethel Celebration at Petersen Barn, 870 Berntzen Road. This family-friendly event, organized by the Active Bethel Community neighborhood association, EugeneRec, and the Bethel School District, featured a variety of musical and



dance performances, nearly 50 community booths, interactive activities, and food trucks. Attendees enjoyed performances from local groups and participated in activities like the Eugene Symphony's "instrument petting zoo" and 3-Legged Gunny Sack Races.

From June 10-14, 2024, LRAPA participated in Smoke Ready Week, an annual event organized by the Northwest Air Quality Communicators. This initiative aims to raise awareness about the health risks associated with wildfire smoke and to provide communities with information and resources for smoke preparedness. Throughout the week, LRAPA and other participating organizations shared resources on understanding smoke, staying informed about air quality conditions, interpreting the Air Quality Index (AQI), and protecting oneself from smoke exposure. This collaborative effort included educational activities and the distribution of tools to help residents prepare for and respond to wildfire smoke events.

On June 10, 2024, LRAPA participated in a School AQI meeting to discuss strategies for improving air quality and ensuring the safety of children in schools and during their commutes. Attendees included representatives from LRAPA, LCPH, LCOG, and COS. Key discussions revolved around engaging the Youth Council, distributing purple air sensors to schools, and exploring the feasibility of using reader boards to communicate AQI. The meeting emphasized collaboration with schools to implement no-idling policies and raise awareness about air quality impacts, aiming for a comprehensive project involving students in air quality monitoring and educational campaigns throughout 2024 and 2025.

On June 11, 2024, from 3:00 PM to 6:00 PM, LRAPA participated in the Oakridge-Westfir Wildfire & Disaster Preparedness Expo at Horton Park. This event aimed to educate and prepare the community for potential wildfire risks, featuring informational booths on fire prevention and safety, demonstrations of firefighting equipment, and presentations on evacuation procedures. Attendees received preparedness materials and engaged with local fire departments, forest service representatives, and emergency management officials. The expo is part of Oakridge's broader efforts to involve the community in wildfire preparedness, strategically timed before the peak wildfire season in Oregon.

## **AGENCY GOALS AND UPDATES**

*In January 2022, the Board established the following goals to drive LRAPA's efforts in protecting public health, community well-being, and the environment. Below is an overview of each goal, accompanied by recent updates and milestones, with specific focus on activities in May 2024.*

### **1. Oakridge/Westfir Air Quality Improvement**

Objective: Seek EPA approval to improve air quality in Oakridge/Westfir.

- Following the redesignation of Oakridge in September 2022, LRAPA continues to implement two targeted airshed grants in the area to further improve progress.
- LRAPA participated in the Oakridge-Westfir Wildfire & Disaster Preparedness Expo at Horton Park to educate the community on wildfire risks. The event included informational booths, equipment demonstrations, and presentations, engaging attendees with various safety officials.
- LRAPA is preparing for the awarding and implementation of the EJG2G grant expand the Oakridge Air program to include wildfire mitigation efforts.

## **2. Internal Efficiency Enhancement**

Objective: Streamline internal processes and policies for improved efficiency.

- An internal focus on policies and procedures continues. The current focus is on enhancing internal file organization to improve access and manageability, with a comprehensive review and restructuring of the organizational folder system. This collaborative effort involves all staff and aims to align with everyone's workflows, targeting full completion of the folder's structure by the end of July.
- A new internal agency drive has been created. LRAPA managers are finalizing the initial structure of the folders before engaging with staff for review, suggestions, and buy-in.

## **3. Pre-Budget Planning**

Objective: Plan ahead for budget committee meetings to ensure financial stability.

- Despite challenges due to executive and financial management changes, LRAPA remains engaged in the budget cycle. The Board adopted the approved FY'25 budget in June completing the budget process.

## **4. Financial Stability Assessment**

Objective: Evaluate LRAPA's costs and explore funding sources for long-term stability.

- LRAPA's budget forecast and assumptions indicate the agency's finances are stable.

## **5. Website Redesign**

Objective: Improve LRAPA's website for better user access to air quality information.

- The website continues to be updated to accurately reflect current operations at the Organization, such as updates to the staff directory to reflect new hires.

## **6. Community Engagement**

Objective: Increase interaction with communities to raise air quality awareness.

- LRAPA continues to engage collaboratively with various stakeholders and agencies on soil remediation activities concerning J.H. Baxter in West Eugene. LRAPA participated in the Community Engagement Core Team Meeting on June 5, discussing environmental pollution in the Bethel Neighborhood and strategies for improving air quality.
- LRAPA was actively involved in the We Are Bethel Celebration on June 8, engaging with the community through informational booths and activities.
- LRAPA began collaborating with the Pacific Northwest International Section of the Air & Waste Management Association to plan the 2024 PNWIS conference at the Graduate Hotel in Eugene this October, enhancing industry relationship.
- During Smoke Ready Week from June 10-14, LRAPA shared resources and information to help communities prepare for wildfire smoke and its health impacts.

## **7. Collaboration and Partnerships**

Objective: Strengthen relationships with local communities and industry for problem-solving.

- LRAPA participated in several regional collaborative groups and committee meetings in April. These included Lane Regional Climate Collaborative, Oakridge Area Fire Safe Council, and Lane County Healthy Housing Collaborative.

## **8. Funding Source Diversification**

Objective: Seek new funding opportunities to support air quality programs.

- LRAPA has been informed by DEQ that its prospects for increased budget support are constrained due to a lower prioritization of climate and environment in the governor's budget. Consequently, LRAPA's ability to secure enhanced funding through DEQ is significantly limited. LRAPA has diligently researched and applied for relevant grants to supplement our funding. Despite our efforts, we have not yet qualified for additional grant funding. We continue to monitor grant opportunities and refine our approach based on feedback received.

## **9. Airmetrics Enterprise Evaluation**

Objective: Assess the effectiveness of Airmetrics in monitoring air quality.

- Following the board's decision in late 2023, Airmetrics has ceased all operations. LRAPA provided a 30-day notice to terminate the lease on the Airmetrics warehouse space, which is set to conclude on July 24, 2024. LRAPA has already fully vacated the space and removed all references to Airmetrics from its website in early June 2024.

## **10. Complaint Intake Process Improvement**

Objective: Enhance the process for receiving and responding to air quality complaints.

- LRAPA has revised the internal complaint entry user interface in LINFO to streamline the process for staff to enter complaints and investigation results.

## **11. Regulatory Engagement**

Objective: Stay updated on air quality regulations through engagement with relevant organizations.

- LRAPA staff engaged with the Board to discuss the annual fee increases for Air Contaminant Discharge Permit (ACDP) and Asbestos Notification fees. The Board was provided with detailed information on the fee structure, the essential work supported by these fees, and considerations for potential adjustments.
- LRAPA successfully implemented the annual 4% fee increases for ACDP and Asbestos Notification fees, as well as a 3% increase for Cleaner Air Oregon (CAO) fees, effective July 1, 2024, ensuring the agency's ability to continue its critical air quality work and adapt to emerging challenges.

## **12. Succession Planning and Staff Training**

Objective: Prepare for staff transitions through succession planning and training.

- LRAPA continues to advance recruitment efforts to address staffing changes:
- A senior staff member departed in July, necessitating a need for consideration and reallocation of the open FTE.
- A permit writer was hired in July to replace a retiree from April 2024, starting late July.
- A Public Affairs and Project Manager position was posted, with interviews scheduled for mid-July and anticipated hiring shortly after.

## **TENTATIVE UPCOMING LRAPA BOARD AGENDA ITEMS**

This schedule outline is a preview of anticipated upcoming agenda items.

### **August 2024 – No Meeting**

### **September 2024**

- Discuss Partner Dues
- Proposed Board Goals Review
- Audit Report
- Year-End Overview of Pre-Audit Financials

### **October 2024**

- Dashboard Report

### **November 2024**

- Approve Partner dues
- Budget Update

### **December 2024 – No Meeting**

### **January 2025**

- Review upcoming appointments on Board and Committees
- Oakridge Air Status Report

### **February 2025**

- Nominations/Appoint Board Chair and Vice-Chair
- Nominations/Appoint new Budget Committee Members and Budget Officer
- Budget Forecast

### **March 2025**

- First Budget meeting proposed budget FY 25-26

### **April 2025**

- Second Budget meeting proposed budget FY 25-26, approve budget

### **May 2025**

- Public Hearing and adoption of approved budget for FY 25-26