



AGENDA

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY CITIZENS ADVISORY COMMITTEE
MEETING **TUESDAY APRIL 30, 2024**
12:00 P.M.

Virtual Participation

By Video: <https://us02web.zoom.us/j/88502781432>
By Audio: +1 253 215 8782
Meeting ID: 885 0278 1432

In-Person Participation

LRAPA
1010 Main Street
Springfield, OR 97477

[Note: Start times for agenda items are approximate.]

- 1. 12:00 Call to Order/Agenda Review**
- 2. 12:05 Public Participation**
- 3. 12:10 Board Meeting Overview**
- 4. 12:20 Re-application for Membership, Jim Daniels**
- 5. 12:30 Committee Interview Questions**
- 6. 12:50 Roundtable**
- 7. 1:00 Adjournment**

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Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@rapa.org o llame a la oficina de LRAPA al 541-736-1056.



**CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
APRIL 30, 2024**

MEETING VIA ZOOM/ LRAPA BUILDING, SPRINGFIELD OREGON

ATTENDANCE

COMMITTEE PRESENT:	LRAPA STAFF PRESENT:
Chair Jim Daniels	Travis Knudsen, Acting Director
Vice-Chair Kelly Wood	Max Hueftle, Operations Manager
Evelina Davidova-Kamis	Christina Ward: Finance Manager
Peter Dragovich	Heather Gravelle, Administrative Assistant
Paul Metzler	
Chris Cline	
Ben Larson	
COMMITTEE ABSENT/EXCUSED:	
Mysti Frost	
Teresa Roark	

AGENDA

ACTION

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REGULAR MEETING	
1. Call to Order/Agenda Review.	Chair Jim Daniels called the regular meeting to order at noon.
2. Public Participation.	None.
3. Board Meeting Overview.	Chair Daniels and Mr. Knudsen provided an overview of the April 9, 2024 Board and Budget meetings.
4. Re-Application for Membership, Jim Daniels.	MOTION: Paul Metzler moved, and Evelina Davidova-Kamis seconded to forward the application to renew Jim Daniel's CAC membership to the Board for approval. The motion passed unanimously.
5. Committee Interview Questions.	The committee members carefully reviewed the draft interview questions and chose to proceed with questions 3, 6, 7, 9, 10, 11, and 13. Vice-Chair Woods expressed her

	<p>preference to wait for Ms. Roark's input before finalizing. Committee members agreed and staff confirmed that they would distribute the meeting minutes and a draft of the interview questions to the members for their feedback and discussion at the next meeting.</p>
<p>6. Roundtable.</p>	<p>Mr. Knudsen proposed that the CAC's upcoming committee gathering include an assessment of the Board's objectives. This approach is advantageous as it provides the Board with diverse insights ahead of their formal decision-making process.</p> <p>Vice-Chair Woods inquired about the annual survey and after discussion, it was determined to address it at the September 2024 meeting.</p> <p>Mr. Dragovich mentioned that he won't be able to attend the May meeting.</p> <p>Chair Daniels shared that long-time LRAPA employee, Kelly Conlon, retired and today would be her last day.</p> <p>Chair Daniels stated that, according to the bylaws, committee members missing more than three consecutive meetings would be removed and noted that despite reaching out to Ms. Frost via email, there has been no response. Mr. Knudsen responded that staff would reach out to check in and determine her future availability.</p>
<p>7. Adjournment.</p>	<p>Chair Daniels adjourned the Committee meeting at 1:00 p.m.</p>

(Minutes recorded by Heather Gravelle)