



January 25, 2024

Re: Emissions Reporting for Calendar Year 2023 for  
Lane County Sources Subject to Title V and Oregon GHG Reporting Program

Dear Title V Permit Contact:

The Lane Regional Air Protection Agency (LRAPA) is writing to remind you that, in accordance with OAR 340-220-0010 through 0190, all sources subject to the Oregon Title V Operating Permit program (Title V) are required to submit annual emission fee and compliance reports on Form Series F1100 and R1000. These forms are available on the Oregon Department of Environmental Quality (DEQ) Title V Reporting Forms webpage:

<http://www.oregon.gov/deq/aq/aqPermits/Pages/TV-Reporting.aspx>

DEQ revised the reporting form [R1002](#) (Semi-annual compliance certification) in August 2020 based on input received from EPA. It has come to our attention that not all sources are aware of updated forms. Please ensure that your facility uses the most current versions of the fee and reporting forms, as several of them were updated in 2017 and 2020, respectively. Compliance certifications submitted to LRAPA must include the method of determining compliance. Please be aware that if your submitted compliance certification does not include the method of determining compliance or includes the previous version of a form, you will be asked to supplement, revise, or resubmit the form(s) as appropriate.

**Emission Reports** for calendar year 2023 are due no later than **March 15, 2024** and should be submitted to LRAPA at 1010 Main Street, Springfield, OR 97477. Emission fees in rule are currently \$121 per ton for each regulated pollutant emitted, and an annual base fee of \$16,002 for each source subject to the Title V program.

Sources will be invoiced for 2023 emissions after July 1, 2024. Fees are payable to LRAPA by August 31, 2024, or 30 days after LRAPA mails the emissions invoice, whichever date is later.

For sources subject to the **Oregon Greenhouse Gas (GHG)** reporting requirements, [Form R1001-G](#) and the GHG [Supplementary Reporting Form](#) are due no later than **March 31<sup>st</sup> each year** and are available on the [LRAPA forms web page](#), along with the DEQ GHG [Fuel Combustion Calculator](#) and [Steam Production Calculator](#). Please note that most sources subject to GHG reporting are also required to fill out and submit the GHG Supplementary Reporting Form from the LRAPA webpage and note that the form received a minor update October 2022.

If you have any questions regarding the forms or fees, please call 541-736-1056 ext. 210. If you have questions regarding the emission reporting requirements, please contact Max Hueftle at 541-736-1056 ext. 231, Beth Erickson ext. 232, Chris Coulter, ext. 235, Kelly Conlon ext. 234, or Jonathan Wright ext. 236.

Please contact me at (541) 736-1056 ext. 210 or [permitting@lrapa.org](mailto:permitting@lrapa.org), if you prefer a hard copy or want the forms e-mailed to you.

Sincerely,

Colleen Wagstaff  
LRAPA Title V Permit Coordinator  
[Permitting@lrapa.org](mailto:Permitting@lrapa.org)