

**LRAPA CITIZENS ADVISORY COMMITTEE
(CAC) Meeting
Minutes VIA ZOOM/In
Person**



April 25, 2023

Attending: Kelly Wood-Vice Chair, Jim Daniels-Chair,
ZOOM – Peter Dragovich, Mysti Frost, Chris Cline, Jeffrey Carman

Absent: Eric Burdette, Terry Richardson, Paul Metzler
Evelina Davidova-Kamis

Staff: Steve Dietrich, Travis Knudsen, Donna Delaney, Susannah Sbragia
ZOOM - Max Hueftle

I. Call to Order/Agenda Review

Chair Jim Daniels called the meeting to order at 12:00 p.m.

II. Public Participation

There was no public participation or public statements made.

III. Board Meeting Overview

Chair Jim Daniels overview at the meeting.

Jim Daniels asked if the budget has been approved. **Steve Dietrich** said that the Boards' approval is obtainable. **Travis Knudsen** elaborated that that entails a public hearing for adoption of the budget, then it would be approved by the Board. **Jim Daniels** stated that the issue of open burning has been settled, as it was dragging on.

IV: Citizen Advisory Committee Recruitment:

Matt Keating proposed evening meetings or rotating the schedule to enable more public participation. He noted that many people have a difficult schedule. **Jim Daniels** addressed the fact that the sub-committee has a delay in getting started; possibly getting help from a facilitator. He mentioned that there are two Board vacancies, and 2 Eugene seats are coming to the end of their term. **Steve Dietrich** stated that there are 4 positions at play. Three on the table to be filled. The city of Eugene can't be finalized until June. **Travis Knudsen** stated that there are 9 seats on the Board. One in Springfield; The city of Eugene is based on population size. Eugene's process is to let them know that they are interested in being on the Board, then they are interviewed by the Mayor of Eugene. The mayor will make a recommendation to the council about who is the best suited for it. Then the council will vote to make that appointment. **Travis** added that the city of Springfield isn't quite so community driven. They like to identify who they think would be a good fit. **Jim Daniels** thinks it's a good segue to the discussion of our committee membership.

V: Public Survey Discussion and Question Review:

Jim Daniels indicated that we have had some members leave. He noted that we are currently at 8. The by-laws call for a membership of 7-15, with at least one for each categorical position. We have 3 members that represent industry and **Jeffrey Carman** for community health. **Jim** asked **Jeffrey** if he would need to bow out before they are ready, and Jeffrey said not at all; he doesn't feel that the person in the supervisory role will be taking over. He also isn't sure that it's going to happen.

Question 1. How should we proceed with getting more public representation? Involving neighborhood groups was mentioned.

Question 2. In what way can we become more engaged with Oakridge?

Question 3. Should we be approaching organizations to bring more activity in public interest?

Question 4. What time of day is best to meet, and should it be on a weekend?

Survey Title. Was changed to "LRAPA Satisfaction & Feedback Survey".

Question 5. **Jeffrey** asked if we should be implementing messages on public radio? **Travis** that we could get a Public Service Announcement on KLCC, and he feels that it is newsworthy. **Peter** made the motion to approve of this idea.

Question 6. **Mysti** inquired about posting on social media? **Travis** responded and stated that he doesn't have the time to get involved with that aspect.

Question 7. The question was raised whether the Board would need to approve this prior to advertising and **Susannah** doesn't believe that we would need to.

Question 8. Should question B2 on the survey be the same as A2? This is to target industries, Beyond Toxics, etc.

The committee moved onto the roundtable and agreed to continue the process at next month's meeting as well as each member reviewing **Kelly's and Travis'** drafted survey, then forwarding their input to **Travis** before the next CAC meeting.

VI: Round Table:

- **Kelly Wood** – Nothing
- **Peter Dragovich** – Mentioned that Saturday was Earth Day & it was celebrated downtown. He was happy to see community involvement on environmental issues.

- **Mysti Frost** – Thanked everyone for their efforts and thinks that the survey is great. She also mentioned that the meeting times aren't always easy or convenient for her to attend.
- **Steve Dietrich** – Believes that we are on a good path to see results.
- **Chris Cline** – Stated that fire season has begun; people are already burning with the nice weather.
- **Jim Daniels** – Nothing
- **Jeffrey Carman** – Mentioned to Travis that he would recommend Travis' thought that an Environmental Justice group onboarding with Lane County Public Health, having an EJ Coordinator would make sense for a CAC role.
- **Travis Knudsen** – Suggested that CAC members provide any notes or issues that they find with the survey for him to finalize it.
- **Susannah Sbragia** - Nothing

VII: Adjournment:

Chair Jim Daniels adjourned the meeting at 1:00 p.m.

Next Meeting May 30, 2023

(Minutes recorded by Donna Delaney)