

# A G E N D A S



**LRAPA**  
Lane Regional Air Protection Agency

LANE REGIONAL AIR PROTECTION AGENCY  
**BUDGET COMMITTEE MEETING**  
**MONTHLY BOARD OF DIRECTORS MEETING**  
THURSDAY April 14, 2022  
11:00 A.M

Note Location → VIA ZOOM

By Video: <https://us02web.zoom.us/j/82551664224>

By Audio: +1 253 215 8782

Meeting ID: 825 5166 4224

[Note: Start times for agenda items are approximate.]

## **BUDGET COMMITTEE MEETING**

1. (11:00 a.m.) Call to Order

### **ACTION ITEM:**

2. (11:00 a.m.) Approval of Budget Minutes of March 10, 2022 Meeting (*Friday updates included*) [VIEW MATERIAL](#)

### **DISCUSSION:**

3. (11:05 a.m.) Brief Overview of Updates to the Proposed Budget Document

4. (11:15 a.m.) Q&A - Discussion of Proposed FY 2022/2023 Budget Document

### **ACTION ITEM:**

5. (12:15 p.m.) Approval of Budget Document and Forwarding to Board for Public Hearing- Adoption

6. (12:30 p.m.) Adjournment of Budget Committee

[15-minute break]

**BOARD OF DIRECTORS MEETING**

1. (12:45 p.m.) **Call to Order**
2. (12:45 p.m.) **Adjustments to Agenda**
3. (12:50 p.m.) **Public Participation** (time limited to three minutes per speaker)
  - A. **Comments on an Item on Today's Agenda**
  - B. **Comments on a Topic Not Included on Today's Agenda** (Note: This is an opportunity for the public to bring up unscheduled items. The board may not act at this time but, if it deems necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes' speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)
  - C. **Comments from Board Members** (Note: This is an opportunity for **Board Members** to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.

**4. ACTION ITEM:**

- (1:00 p.m.) Consent Calendar
- A. Approval of Minutes for March 10, 2022 Board of Directors Meeting [VIEW MATERIAL](#)
  - B. Approval of Expense Reports for March 2022 [VIEW MATERIAL](#)

**REPORTS:**

5. (1:05 p.m.) Status Report Oakridge Air Project [VIEW MATERIAL](#)
6. (1:15 p.m.) Citizens Advisory Committee [VIEW MATERIAL](#)
7. (1:25 p.m.) Director's Report of Agency Activities for March 2022 [VIEW MATERIAL](#)

**DISCUSSION:**

8. (1:35 p.m.) Discuss Process for Director's Evaluation
9. (1:50 p.m.) Old Business
10. (1:55 p.m.) New Business
11. (2:00 p.m.) Adjournment of LRAPA Board Meeting

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**MINUTES**  
**LANE REGIONAL AIR PROTECTION AGENCY**  
**BUDGET MEETING**

April 14, 2022

**VIA - ZOOM**

**ATTENDANCE:**

Board: Joe Pishioneri-Chair, Jeannine Parisi-Vice Chair, Howard Saxion, Matt Keating, Mike Fleck

Board Absent: Terry Fitzpatrick, Joe Berney, Jenna Knee, Chrissy Hollett

Budget Committee: Adam Rue – Chair, Steve Schmunk-Vice Chair, Ruth Linoz, Michelle Webber, Iva Pfeifer, Marianne Dugan, and Lisa Arkin

Budget Absent: Dawn Kinyon, Dylan Plummer

Others: Marlene Hockema, Minutes Recorder, Mary Bridget Smith.

Staff: Travis Knudsen, Julie Lindsey, Steve Dietrich, Debby Wineinger, Robbye Robinson, Max Hueftle, Lance Giles, Jonathan Wright, Cassandra Jackson, Trinidad Cardenas, Aaron Speck, Chris Coulter, Beth Erickson, Katie Eagleson and Colleen Wagstaff

**1. OPENING: Chair Adam Rue** called the meeting to order at 11:00 a.m., attendance was taken, and a quorum was met.

**2. ACTION ITEM:**

**Approval of Budget Minutes of March 10, 2022.**

**ACTION: Ruth Linoz** moved, and **Mike Fleck** seconded to accept the March 10, 2022 minutes including the written correspondence. Vote passed. 5:0:2; **Lisa Arkin** and **Matt Keating** abstained due to absences at the March 10, 2022 meeting.

**3. DISCUSSION:**

Brief Overview of Update to the Proposed Budget Document

**Travis Knudsen** shared a copy of the affidavit of public notice that was published in the Register Guard for the April 14, 2022 Budget Committee meeting.

**Julie Lindsey** informed the committee that she would be presenting the third version of the proposed budget and would point out a few changes within the document:

- Page 4 Steps of process updated
- Page 11 Airmetrics – wording more generic
- Page 15 TAG 2 grant has been funded, adjusted appropriation request in anticipation of American Rescue Plan (ARP) grant funding
- Page 16 Resources equal requirements clarification

**Joe Pishioneri** questioned if the ARP funding should be in the proposed budget as opposed to adding as a supplementary budget when the funds were received. **Julie Lindsey** responded that she had spoken with the CPA who indicated if there would be a strong likelihood of funding the grant should be added to the proposed budget added that the money would be in a special fund area for grants and not drawn from unless the grant funds. **Jeannine Parisi** queried if the Board could act on a supplemental budget or if that needed to be handled by the budget committee which usually does not meet in December. **Steve Dietrich** confirmed that the budget committee would not meet in December and noted that while LRAPA is competing nationwide the request grant amount would be in the mid-range and would be a strong application. **Mike Fleck** asked if there would be a limit that the Board could increase the fund and if the committee would be wanting to spend the revenue within this fiscal year. **Julie Lindsey** replied that should the grant be awarded about \$175K would be planned for expenditure in FY 23 which is what had been put in the budget. **Joe Pishioneri** inquired as to what happens to the appropriation if the grant does not fund and **Julie Lindsey** responded it would become part of the ending balance. **Howard Saxion** probed whether the drawdown of reserves would be a one-time occurrence which **Julie Lindsey** affirmed as they would be for capital improvement projects. **Howard Saxion** inquired whether the new heating system would be natural gas or electric; **Lance Giles** answered that the current system is all electric, no gas, so fossil fuel use would not be a problem and current quotes are all electric. **Jeannine Parisi** noted that supply chain issues and inflation may increase bids and questioned if the capital expenditures had been prioritized. **Lance Giles** stated HVAC would be the first priority with the parking lot project secondary. **Mike Fleck** asked for a refresher on what the capital expenditures would be, and **Julie Lindsey** noted that currently the capital improvement and building improvement funds total \$160K including \$100K in contingency for a total of \$260K. **Lisa Arkin** questioned if the social justice mention was a confirmation of an intention to add air toxics to the Airmetrics systems. **Steve Dietrich** responded that they would be looking for ways to improve monitoring capabilities and enhancing air toxics is one focus. **Trinidad Cardenas** addressed the social justice comment by noting that it can be looked at in different ways and fence-line communities do need a more affordable option. **Ruth Linoz** noted that discussion at the March meeting indicated Airmetrics would be a deficit in the budget and questioned if there would be other companies that could compete in the market cheaper and would it be wise to continue with Airmetrics. **Julie Lindsey** acknowledged that Airmetrics had experienced losses but added that they had 23 months of reserves to which **Steve Dietrich** commented that there had been many changes in the industry, and they would need the opportunity to look more closely at the project and what could be done differently. **Trinidad Cardenas** added that the market is mostly in Asia and sales had been down due to COVID-19.

**Ruth Linoz** remarked that she had a concern if a lack of staff results in a lag between getting information and the ability to manage and act on it.

**Jeannine Parisi** expressed the need to clarify the status of Title Five funding which had been running on reserves and questioned the benefit of the record. **Steve Dietrich** responded that the program was problematic locally, statewide, and nationally and since emissions have been reduced so has revenue. He added that he has reached out to other facilities in an effort to figure out creative ways to actually go to the legislature to ask for changes. **Jeannine Parisi** asked if there had been any pressure at the federal level to change the rules to which **Steve Dietrich** replied he was not aware of any.

**Steve Schmunk** noted that he would be concerned running Airmetrics within a non quasi government organization and then proceeded to point out that should LRAPA join PERS they would be locked in and the action would have an effect on future budgets. **Steve Dietrich** replied that Airmetrics is running a legitimate business of which he oversees enforcement and generated monies get returned to Lane County annually. **Mary Bridget Smith**, attorney, addressed the previous topic of adding a supplemental budget for grant money and stated she thought the grant should be added in the proposed budget as supplemental

budgets are for monies received unexpectedly.

**Julie Lindsey** addressed questions regarding revenue from partner dues noting they would be half of what they were in 2008 and 2009. She went on to explain the breakdown by cities and county per the presented graph. **Steve Dietrich** further informed the group that he and **Julie Lindsey** had been working on a resolution to take to the Board and have been working with each individual locality.

**ACTION:** **Joe Pishioneri** moved, and **Michelle Webber** seconded the approval of the budget document and forward to the Board for public hearing. Vote passed unanimously.

**ADJOURNMENT:**

**Chair Rue** adjourned the meeting at 1:40 p.m.

*(Record by Marlene Hockema)*