



# Annual Budget

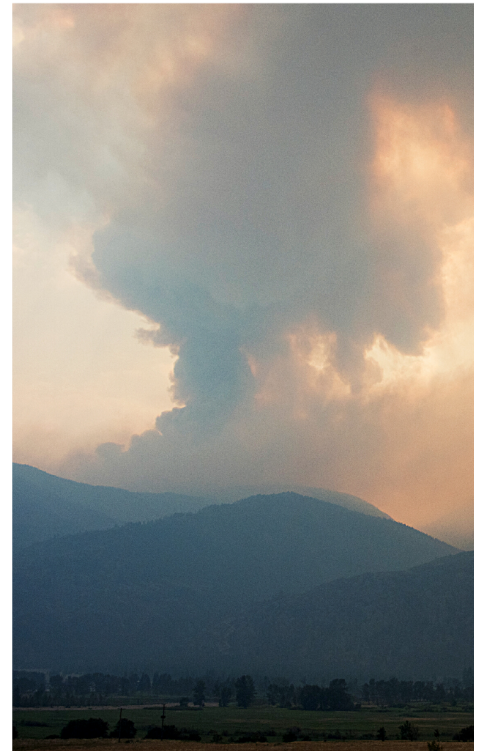
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**Involvement**

**Partnership**



**Service**



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**FY 2022-2023**

**PROPOSED**

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# **LANE REGIONAL AIR PROTECTION AGENCY**

FY2022-23 PROPOSED BUDGET

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**Lane Regional Air Protection Agency (LRAPA)**

**FY23 Proposed Budget**

For the fiscal year ending June 30, 2023

**BUDGET COMMITTEE**

**Board of Directors:**

Joe Pishioneri, Chair, Springfield  
Jeannine Parisi, Vice Chair, Eugene  
Christina Hollett, Oakridge  
Joe Berney, Lane County  
Matt Keating, Eugene  
Jenna Knee, Eugene  
Terry Fitzpatrick, Springfield  
Howard Saxion, Eugene  
Mike Fleck, Cottage Grove

**Appointees:**

Steve Schmunk, Springfield  
Adam Rue, Eugene  
Dawn Kinyon, Oakridge  
Michelle Webber, Lane County  
Lisa Arkin, Eugene  
Dylan Plummer, Eugene  
Ruth Linoz, Springfield  
Marianne Dugan, Eugene  
Iva Pfeifter, Cottage Grove

**LRAPA Director**

Steve Dietrich

**Budget Officer**

Julie Lindsey

**Management Team**

Max Hueftle, Operations Manager  
Lance Giles, Support Services Manager  
Julie Lindsey, Administrative Manager  
**Trinidad Cardenas, AirMetrics Manager**  
Travis Knudsen, Public Affairs Manager  
Colleen Wagstaff, Sr. Admin Analyst

**Finance Staff**

Debby Wineinger

## **How You Can Get Involved**

All budget meetings are open to the public. The Budget Committee will hold a public comment period beginning 30 days prior to the May 12, 2022, Board meeting. A public hearing will take place at the May 12, 2022, meeting, prior to final adoption of the budget. The public comment period and hearing will be advertised in the Register Guard. Members of the public are encouraged to express their views at this meeting.

The Proposed Budget document can be viewed on the Agency's website found at <https://www.lrapa.org/161/Budget-Documents>

## **How to Provide Comments or Testify**

1. Send a written statement to:  
LRAPA Budget Committee  
1010 Main Street  
Springfield, OR 97477
2. Send your testimony via email: [budget@lrapa.org](mailto:budget@lrapa.org)
3. Or speak to the Board of Directors during the Board meeting, May 12, 2022.

All Budget committee meetings to review and adopt LRAPA's budget for Fiscal Year 2022–2023 will take place on Zoom. All meetings will be accessible:

- Zoom Meeting Details:  
<https://us02web.zoom.us/j/82551664224>  
+1 253 215 8782  
Meeting ID: 825 5166 4224

### **Meeting Schedule:**

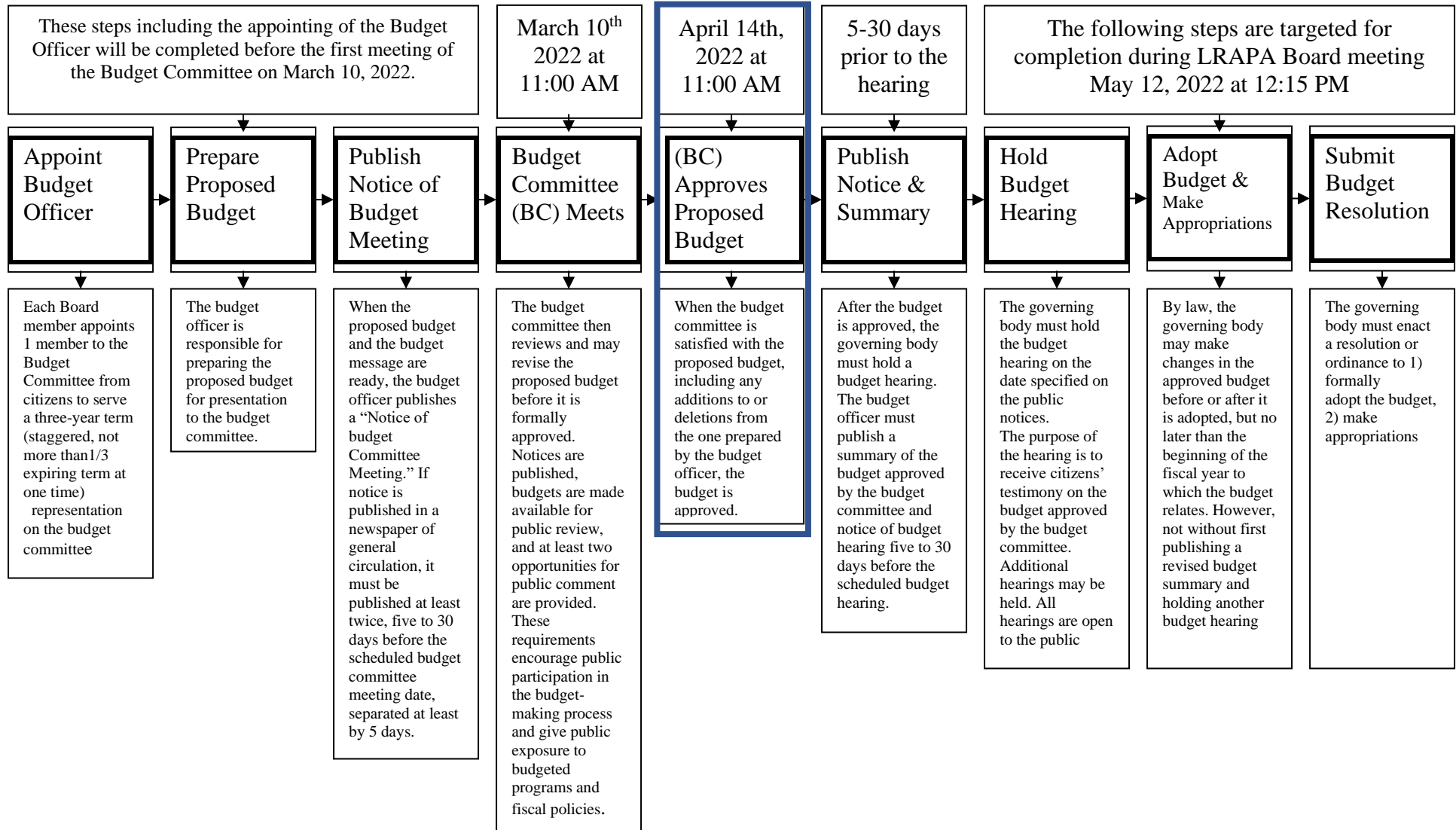
11:00 am. | March 10, 2022  
Agency Director FY23 Proposed Budget Presentation (no public comment)

11:00 am. | April 14, 2022  
Budget Deliberation (no public comment)

11:00 am. | May 12, 2022  
Public Hearing, Budget Deliberation and Board of Directors Recommendation



## The 9 Steps of Budget Process



The following are the primary steps each local government must consider:

- The budget officer prepares a proposed budget.
- Notice of the budget committee meeting is published.
- The budget document is made available at or before the budget committee meeting at which the budget is presented.
- The budget committee conducts at least one public meeting for receiving the budget message and the budget document as well as providing opportunity for public questions or comments.
- The budget committee approves the budget.
- Notice of the public hearing and a summary of the approved budget are published.
- The governing body conducts a public hearing on the approved budget.
- The governing body, after public comment and deliberations, adopts the budget and enacts resolutions or ordinances accordingly by June 30.

## **LRAPA Budget Committee Responsibilities:**

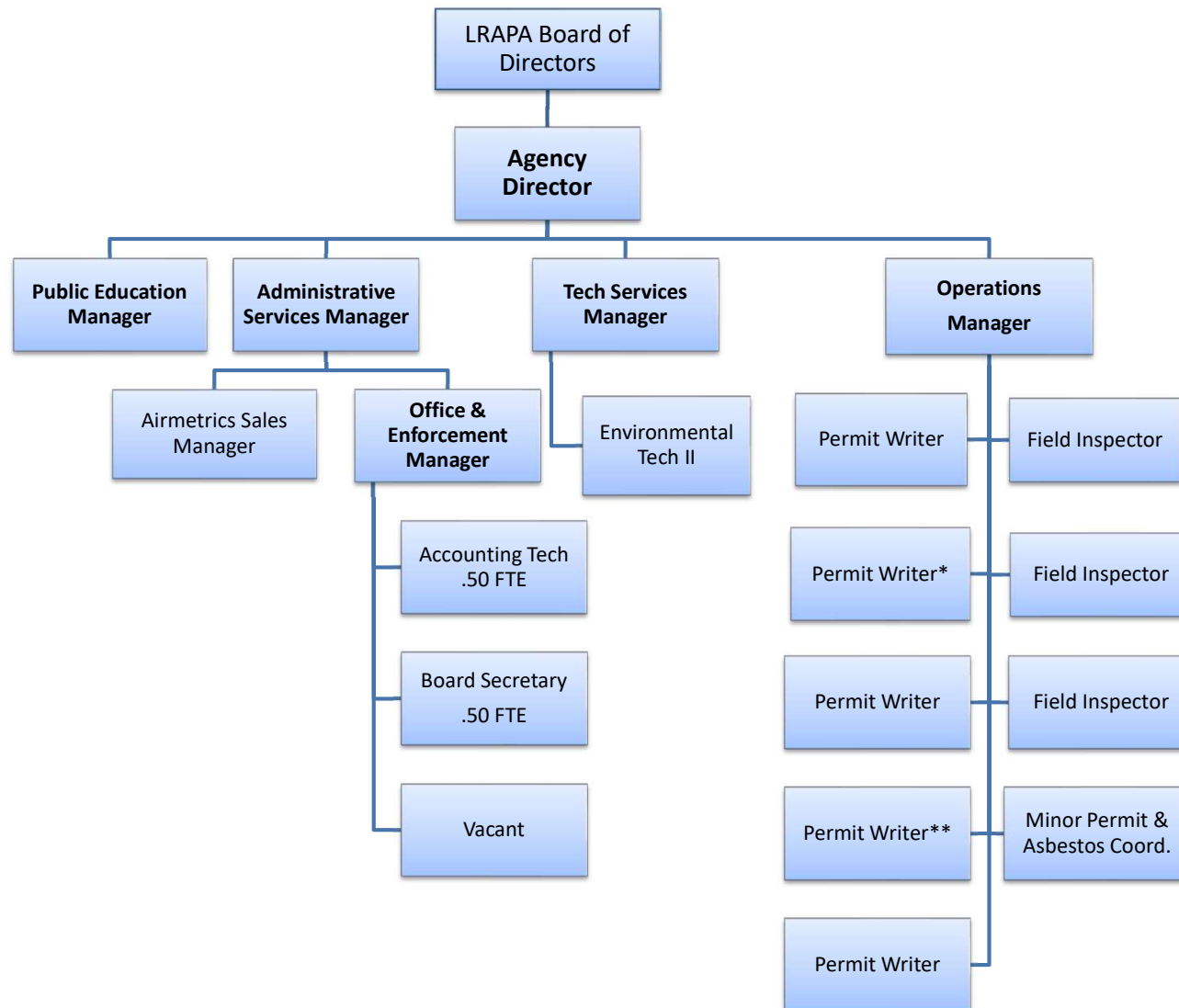
The State of Oregon mandates that all local governments establish Budget Committees made up of citizen members and elected officials. The purpose of the Budget Committee in Oregon is to promote efficiency and economy in the expenditure of public funds. Consistent with state policy, the Lane Regional Air Protection Agency defines the respective roles of the Budget Committee in its annual budget process. As the air quality regulating body for Lane County, LRAPA's role in this process is to establish general fiscal priorities and policies. More specifically, LRAPA develops long-term strategic plans and establishes specific goals and priorities for the organization. The Budget Committee's role is to help assure that LRAPA's budget document and fiscal practices address these priorities that LRAPA Board approves.

LRAPA Budget Committee will:

- (1) accept and review the proposed fiscal year budget;
- (2) review the proposed budget to determine if it meets the policy and strategic goals set by LRAPA Board;
- (3) review the performance of the agency to determine if they are meeting the policy and strategic goals of the agency in an effective way;
- (4) through objective measures of LRAPA performance, determine if the agency is efficiently managing and allocating its resources; and
- (5) recommend an approved budget to the LRAPA Board no later than May of each year.

Except the staff, the committee members are volunteers working on behalf of our community and should only be contacted on matters related to their particular assignment as committee members.

**Lane Regional Air Protection Agency (LRAPA)  
FY23 Organization Chart**



Bold designates management team

\* **Position Allocation:** .65 FTE Permit Writer, .20 FTE Source Test Coordinator, .15 FTE Non-Discrimination Coordinator

\*\* **Position Allocation:** .50 FTE Modeling, .25 FTE Permit Writer, .25 FTE Emissions Inventory

## **INTRODUCTION**

The Lane Regional Air Protection Agency (LRAPA) was created in 1968 to improve and maintain air quality in Lane County, reflecting local priorities and goals while meeting federal and state air pollution control requirements and health-based standards. With the support of its member jurisdictions, Lane County and the Cities of Eugene, Springfield, Cottage Grove, and Oakridge LRAPA carries out its mission to protect and enhance air quality through a combination of regulatory and non-regulatory programs and activities.

The nine-member Board of Directors is the policy-making component of the agency. Membership includes four representatives from the City of Eugene, two representatives from the City of Springfield, and one each from Lane County, the City of Cottage Grove, and the City of Oakridge.

The agency relies on public input from its Citizens Advisory Committee, which is comprised of representatives from industry, environmental concerns, public health, fire suppression, agriculture, community planning, and the general public.

### **LRAPA's MISSION:**

***To protect public health, quality of life, and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.***

### **LRAPA VALUES:**

- ***Honesty, integrity & trust***
- ***Open communication***
- ***Accessible, accurate, and understandable information and data***
  - ***Timeliness***
  - ***Cost effectiveness***

## **AGENCY FUNCTIONS**

The Board of Directors appoint the agency director, who hires and directs LRAPA's professional and technical staff to work in the following areas:

### **Operations:**

Operations includes permitting, compliance, and enforcement. Permitting, establishes conditions under which regulated industrial sources may operate to minimize air pollution. Compliance is assured through inspections and enforcement actions as needed. Special programs include Cleaner Air Oregon, asbestos abatement regulations, enforcement of burning rules and regulations, and enforcement of home wood heating rules and municipal ordinances.

### **Monitoring and Data Management:**

Monitoring provides air quality data via a network of equipment that operates 24 hours/day, seven days/week. Monitoring and meteorological equipment is located at key sites throughout Lane County. Air quality data are reported daily by the news media, are available continuously on LRAPA's website, and made available to additional online sources of Air Quality information. Data are used to evaluate progress in improving air quality and to determine whether federal air quality standards are being met.

### **Public Affairs, Planning and Administration:**

Public affairs promotes understanding of the causes of air pollution, compliance with regulations, and methods of pollution prevention through various educational strategies. Air quality planning identifies present and potential future air quality problems and develops management and control strategies to improve and maintain air quality. Administration provides management oversight, enforcement activities, financial management, grant management, contract management, human resources functions, and agencies partnerships.

# **AGENCY GOALS**

## **Air Quality**

Our goal is to ensure healthful air quality for all Lane County.

## **Involvement**

Our goal is to inform and involve community members and businesses in improving air quality.

## **Service**

Our goal is to serve the community and other stakeholders fairly, courteously, and in a timely manner.

## **Partnerships**

Our goal is to work with our partners to leverage resources to make a difference in local air quality.

**Lane Regional Air Protection Agency (LRAPA)**  
**FY23 Proposed Budget**  
For the fiscal year ending June 30, 2023

**DIRECTOR'S BUDGET MESSAGE**

This Executive Summary is submitted for review and consideration of the Lane Regional Air Protection Agency (LRAPA) Budget Committee for the FY 2022-2023 budget cycle. LRAPA operates within the State of Oregon's budget law requirements for local governments. A copy of the 9-step budget process is included as part of this budget. Budget administration and management is the process of regulating expenditures during the fiscal year to ensure expenditures do not exceed authorized amounts and are used for intended, proper, and legal purposes.

**SOURCES OF REVENUE:**

**LRAPA's budget is comprised of varying revenue sources.**

**General Fund.** LRAPA's general fund is comprised of the following sources:

- Permit fees from Air Contaminant Discharge Permits (ACDP) including greenhouse gasses and gas dispensing facilities;
  - Permit fees for the Cleaner Air Oregon, a State of Oregon DEQ & LRAPA Program;
  - Federal Environmental Protection Agency (EPA) Clean Air Act (CAA)105 base grant. This funding requires a local maintenance of effort (MOE) contribution. Additionally, a pass-through amount supporting the NW AirQuest program is included in the total grant;
  - EPA special funding for PM-2.5 monitoring (CAA 103) through contract with DEQ;
  - Local intergovernmental partner funding through a long-term Intergovernmental Agreement (IGA) between LRAPA and Lane County as well as the Cities of Cottage Grove, Eugene, Oakridge, and Springfield;
  - State general fund support through contracts with DEQ;
  - Interest income; and
  - Other small permit fee sources and misc. revenues
- 
- **Areas of Concern:** For the FY2022-23 fiscal year, there were modest increases in the funding amounts including an increase to permit fees, an increase in partner fees based on population and CPI, and an increase in federal funding. However, workload continues to be a concern for staff. Over the past years, the agency has decreased FTE to a level that is approaching critical. Staff continues to absorb responsibilities as well as implement new rules and regulations. Funding is not keeping up with needed staffing levels.



- **Areas of Opportunity:** In response to the above discussion, LRAPA management is working closely with Oregon's DEQ to review funding including fees. Another opportunity is to increase grant opportunities or other service opportunities that increase revenues.

**Special Revenue Fund.** LRAPA has one revenue source required to be accounted for under a Special Purpose Fund. Title V permit fees from large industrial emission sources are expended for the specific purposes of this program. Title V is regulated by EPA. LRAPA has the authority to set local fees associated with this program. However, to ensure fees remain consistent across the state, fees align with the State of Oregon's Department of Environmental Quality (DEQ) fee schedule.

- **Areas of Concern:** Over the past couple of years, three Title V companies have shuttered, reducing revenues for this program. This trend has also been seen at the state level and it is anticipated that economic issues may result if this trend continues.
- **Areas of Opportunity:** It is anticipated that at least one new source will apply to become a Title V source. Additionally, LRAPA is partnering with DEQ to analyze opportunities with the fee categories for this pay structure.

**Targeted Airshed Grant Fund.** In FY20, LRAPA was awarded an EPA sponsored 2018 Targeted Airshed Grant (TAG) totaling \$4,938,190. This grant is a five-year, reimbursable grant that focuses on reducing emissions from woodsmoke. Most of the work for this grant is happening in the Oakridge and Westfir areas of Lane County. FY23 is the third year of the grant. The budgeted amount is based on forecasted expenditures.

- **Areas of Concern:** During FY22 (Grant Year 2), expenditures increased above projected amounts due to economic factors, including reduced availability of vendors, slowing supply chain, and increased costs of material and supplies. Staff is working with EPA to ensure previously agreed upon grant activities are funded.
- **Areas of Opportunity:** In FY22, the Agency applied for a second TAG grant to continue the work in the Oakridge Airshed area. This second grant (known as TAG 2) will add \$2,739,425 to the work in the Oakridge/Westfir areas. This grant is for a two-year period. Final approval of the grant application is expected by the end of March 2022. Anticipated funding for this new grant is included in the FY23 budget proposal.

**Enterprise Funds.** During FY 2022 LRAPA will continue to operate one Enterprise revenue source: AirMetrics. AirMetrics assembles, markets, and sells Minivol portable air samplers and accessories. In addition, staff provides calibration and refurbishing services.

- **Areas of Concern:** Over the past several years, sales of the Minivol have reduced for several reasons including changes in the market, increased competition, and technology. Innovation and technology upgrades are needed to ensure the Minivol recaptures past market share in its niche market.
- **Areas of Opportunity:** Management is working closely with staff on considerations of research and development to ensure the Minivol is available in current and expanded markets. Research and development will focus on technology upgrades as well as developing air monitoring capabilities, such as sampling for toxic matter.

## **Budget Basis Description**

LRAPA's fund budgets are prepared using the modified accrual basis of accounting. Under a modified accrual basis of accounting, revenues are recognized when they are made available and expenditures are recognized when incurred. LRAPA uses encumbrance accounting, which means purchase orders for goods and services are recorded in order to restrict applicable appropriations.

LRAPA considers all revenues available if they are collected within 180 days after year-end. Expenditures are recorded when the related fund liability is incurred. Exceptions include; unmatured interest on general long-term debt, which is recognized when due; and, certain compensated absences which are recognized when these obligations are liquidated with available financial resources.

## **Expenditure Classifications**

**Salaries.** Salaries constitute the major portion of expenditures in LRAPA's Budget. The salary line items in the budget reflect an increase of 2% for the upcoming fiscal year to keep LRAPA salaries competitive with similar municipal, county, and other air quality agencies. However, there continues to be concern of a growing gap between the salaries of LRAPA as compared to other similar agencies.

**Fringe Benefits.** Benefits are comprised of payments made to the LRAPA's 401k retirement plan, social security, Medicare, and unemployment insurance. The fringe benefits line item also includes the agency's Benefit Plan that covers health, dental, long-term disability (LTD) and life insurance.

**Materials & Services.** Materials & services are comprised of: 1) payments for those services that are provided by persons or entities not employed by LRAPA, 2) repair and maintenance of assets, 3) telephone, copying, and postage expenses, 4) travel and training cost, 5) the cost of day-to-day office and lab supplies. Major expense items that may be recorded in this category are grant contracts or special projects (pass-thru) for the special funded programs. For example, for FY23, LRAPA will continue the management of contracts related to Northwest Air Quest, which is funded through EPA's base grant.

**Capital & Building Improvements.** LRAPA records expenditures for building improvements, furniture, vehicles, and other major equipment purchase, such as lab equipment replacement are in this category. During FY23, LRAPA will continue to upgrade its monitoring infrastructure, including hardware and software and complete building capital improvement projects including replacing the HVAC system, which is a critical need for the agency.

## **Revenue Classifications**

The amount of revenues LRAPA receives has changed dramatically over the past few years. LRAPA is always looking for funding opportunities to enhance the core services, therefore any resources that may become available will be reflected as corresponding increases for FY 2023.

LRAPA continues to receive operating funds from EPA (base grant), the amount of this funding is determined based on meeting MOE (Maintenance of Effort) requirements to ensure the level of effort covered by LRAPA is to equal or more than those of the previous year. LRAPA receives funding support from the local governments in Lane County as well as from the State's general program funding to ensure MOE requirements are met. Additionally, LRAPA earns interest on funds invested while not needed to cover expenditures. LRAPA invests funds in the Local Government Investment Pool (LGIP) that is managed by the State of Oregon Treasury. The interest earnings are credited to each fund based on the cash balance of the fund during each month.

## **Budget Development and Administration Policies**

LRAPA's General Fund budget will always be a balanced budget. The Agency's budget will provide for adequate maintenance of capital assets and equipment, and for orderly replacement of its equipment. LRAPA will continue to budget for an indirect cost within each applicable program to ensure that full cost recovery is reflected in every program LRAPA administers.

LRAPA continues to develop and administer a multi-year plan, for its General Operating and the Enterprise Fund Program (Airmetrics) that is updated annually. LRAPA will budget for major capital projects in accordance with the priorities of the agency. LRAPA will coordinate development of the capital improvement budget with the development of the operating budget.

Future costs associated with new capital improvements are and will be projected and included in the operating budgets. LRAPA will identify the estimated costs and potential funding sources for each major capital project proposal before it is submitted to the Board for approval.

LRAPA continues to include revenues with actual facts when it is available and use an analytical process to estimate other revenues. LRAPA will not include any revenue in the budget that cannot be verified with assurance of its source and amount. LRAPA will set fees in its Enterprise and Special Purpose Funds at a level that fully supports the total direct and indirect costs of the activity.

## **Fund Balance and Reserve Policy**

During 2013, the LRAPA Board adopted a policy to maintain a goal of 120 days in fund balance, however, in order to maintain and protect the long-term financial capacity of LRAPA, the fund balance and reserves in the General Fund and the Special Purpose Funds will be maintained at appropriate levels. It is the goal of LRAPA to increase its fund balance in the General Fund closer to the limits recommended by the agency's auditors (i.e., balance equivalent to between 90 to 180 days of expenditures).

## **Budget Highlights and Major Budget Objectives**

**Compensation Issues.** In consideration of the current budget constraints, every effort was made by the LRAPA's financial management team to avoid deterioration in the current LRAPA's employee compensation package. To further stay competitive in the job market and be within the range of other similar air quality agencies, there is included a 2% Market Rate Adjustment in all salaries for FY23. Further, LRAPA has included a contingency of \$30,000 in response to the request to join the State of Oregon's retirement system.

**Insurance Premiums.** The insurance premiums for health and dental are projected to increase by an average of 4-5%. Consequently, LRAPA's benefit plan is increased commensurate to the actual premium increases to offset this additional cost. Insurance premiums are a shared cost between employer and employee.

**Staff Positions.** The number of staff positions and full-time equivalents (FTEs) has steadily declined from FY08 to that of FY18. For comparison, the budgeted FTE in FY08 was 23.36 FTE as compared to 17.93 FTE for FY20. The proposed budget for FY23 will account for a staff complement that totals 19 FTE. As it was discussed at the February 2021 board meeting, the number of positions is determined where it can be sustained during the 5-year budget forecast targets. Furthermore, LRAPA management will continue to use a measured approach to fill positions after position vacancies. LRAPA will continue to use the same strategies as LRAPA did during 2015 and 2016, the process included a thorough evaluation, aimed to fulfill, and further the core mission of the agency. A thoughtful and deliberate delay in filling vacant positions created vacancy credits that in turn helped in preserving the reserves at the desired levels and with the further aim to sustain the FTE level beyond a one-year budget cycle.

**Other Assumptions.** Title V fees for FY23 are inclusive of the projected number of sources with current fees to stay constant. These fees are implemented by reference in accordance to the State Department of Environmental Quality. For this proposed budget, Title V fees are held to FY22 levels. ACDP fees are to increase by a projected annual increase of 4% for fiscal year 2023.

**Air Toxics Monitoring Program.** During the 2014-2015 budget process the LRAPA Board approved a total of \$130,000 in funding to support the Air Toxics monitoring initiative with the long-term goal of conducting ambient air toxics monitoring every third year to coincide with the National Air Toxics Assessment (NATA) by the U.S. Environmental Protection Agency. In order to accomplish that goal, the proposed LRAPA Budget for FY23 includes amounts needed to continue the program in collaboration with the State of Oregon Department of Environmental Quality (DEQ) to assist LRAPA with the laboratory analysis work during FY23. As it was for FY22, the fiscal year 2023 proposed budget includes necessary funds to help in investigating and further assessing the findings of the 2015 air toxics monitoring study.

### **Cleaner Air Oregon (CAO).**

Cleaner Air Oregon (CAO) is a statewide program launched by Governor Kate Brown in 2016. The goal of CAO is to better understand emissions of toxic air contaminants and evaluate potential health risks

to people near commercial and industrial facilities that emit regulated toxic air contaminants, communicate those results to affected communities, and if needed, reduce those risks to below health-based standards. LRAPA is required by state law to implement the Cleaner Air Oregon (OAR 340 division 245) program in Lane County.

During FY23 LRAPA will continue to implement the program by working on the ranking to prioritize the call-in for certain existing sources. The list of approximately 80 sources includes all permittees with Title V Operating Permits, Standard and Simple Air Contaminant Discharge Permits (ACDPs), along with two chrome plating sources assigned to General ACDPs. The LRAPA prioritization procedure follows the same process DEQ follows, which includes a method that considers numerical prioritization values, as well as certain qualitative factors. Based on these factors, facilities will be placed in priority groups or tiers. As facilities are called in, they will perform air toxics risk assessments that will determine the actual estimated risks associated with facility emissions.

### **2018/2021 Targeted Airshed Program - TAG**

During 2019, LRAPA applied for and was awarded the EPA Grant for 2018 Targeted Airshed Program (TAG 1) in the total amount of \$4,938,190 that continues for 5 years. LRAPA, the City of Oakridge and a broad coalition of stakeholders will deliver a full program to ensure permanent reductions in emissions from woodsmoke as well as provide air filtration for when vulnerable populations cannot escape. The primary strategies include: weatherization and repair to reduce the need for heat; installing ductless heat pumps to provide local emission-free heat; certified woodstoves for resiliency, for a community that frequently loses power; clean and dry wood through a community firewood program; air filters for smoke refuge; health and air quality tracking; and a suite of education and enforcement actions to ensure health standards are met.

In FY22, LRAPA applied for and anticipates being awarded an additional \$2.7 million (TAG 2) grant that extends the work being completed in the 2018 TAG grant. The FY23 proposed budget has proposed expected revenues and expenditures for both TAG grants.

### **Long Term Planning and its Budget Impacts:**

The proposed budget addresses the current LRAPA priorities. The LRAPA strategic plan will help to guide LRAPA's limited resources and restricts any additional projects that will have adverse future budgetary implications.

<p style="text-align: center;"><b>Lane Regional Air Protection Agency</b>  <b>2022-2023</b>  <b>ALL FUNDS PROPOSED BUDGET</b></p>								
FTE	17.0	18.0	19.0	19.0	19.0	19.0		
FUND	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>General Fund:</b>								
Beginning Reserves	1,467,901	1,784,422	2,001,596	2,012,160	2,127,697	2,221,896		
Revenues & Transfers In	2,247,232	2,355,898	2,299,152	2,460,730	2,455,819	2,560,089		
<b>Total Resources</b>	<b>3,715,133</b>	<b>4,140,320</b>	<b>4,300,748</b>	<b>4,472,890</b>	<b>4,583,516</b>	<b>4,781,985</b>		
Requirements & Transfers Out	1,930,711	2,138,724	2,173,051	2,688,750	2,361,620	2,803,710		
Ending Reserves	1,784,422	2,001,596	2,127,697	1,784,140	2,221,896	1,978,275		
<b>Total Requirements</b>	<b>3,715,133</b>	<b>4,140,320</b>	<b>4,300,748</b>	<b>4,472,890</b>	<b>4,583,516</b>	<b>4,781,985</b>		
<b>Annual Change in Reserves</b>	<b>316,521</b>	<b>217,174</b>	<b>126,101</b>	<b>(228,020)</b>	<b>94,199</b>	<b>(243,621)</b>	<b>0</b>	<b>0</b>
<b>Special Revenue Fund: Title V</b>								
Beginning Reserves	414,359	294,676	272,998	209,463	209,463	206,819		
Revenues & Transfers In	480,938	481,725	453,896	396,720	411,851	424,207		
<b>Total Resources</b>	<b>895,297</b>	<b>776,401</b>	<b>726,894</b>	<b>606,183</b>	<b>621,314</b>	<b>631,025</b>		
Expenditures & Transfers Out	600,621	503,403	517,431	518,930	414,495	489,509		
Ending Reserves	294,676	272,998	209,463	87,253	206,819	141,516		
<b>Total Requirements</b>	<b>895,297</b>	<b>776,401</b>	<b>726,894</b>	<b>606,183</b>	<b>621,314</b>	<b>631,025</b>		
<b>Annual Change in Reserves</b>	<b>(119,683)</b>	<b>(21,678)</b>	<b>(63,535)</b>	<b>(122,210)</b>	<b>(2,644)</b>	<b>(65,302)</b>	<b>0</b>	<b>0</b>
<b>Grant Fund:</b>								
Beginning Reserves	0	0	0	0	0	0		
Revenues	0	293,616	656,184	3,922,160	635,846	1,399,568		
<b>Total Resources</b>	<b>0</b>	<b>293,616</b>	<b>656,184</b>	<b>3,922,160</b>	<b>635,846</b>	<b>1,399,568</b>		
Expenditures	0	293,616	656,184	3,922,160	635,846	1,399,568		
Ending Reserves	0	0	0	0	0	0		
<b>Total Requirements</b>	<b>0</b>	<b>293,616</b>	<b>656,184</b>	<b>3,922,160</b>	<b>635,846</b>	<b>1,399,568</b>		
<b>Annual Change in Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Enterprise Fund</b>								
Beginning Reserves	1,109,806	1,376,882	1,403,685	1,383,143	1,383,143	1,364,024		
Revenues & Transfers In	1,166,755	627,660	588,995	921,450	647,843	594,881		
<b>Total Resources</b>	<b>2,276,561</b>	<b>2,004,542</b>	<b>1,992,680</b>	<b>2,304,593</b>	<b>2,030,986</b>	<b>1,958,905</b>		
Expenditures & Transfers Out	899,679	600,857	609,537	999,900	666,962	666,865		
Ending Reserves	1,376,882	1,403,685	1,383,143	1,304,693	1,364,024	1,292,040		
<b>Total Requirements</b>	<b>2,276,561</b>	<b>2,004,542</b>	<b>1,992,680</b>	<b>2,304,593</b>	<b>2,030,986</b>	<b>1,958,905</b>		
<b>Annual Change in Reserves</b>	<b>267,076</b>	<b>26,803</b>	<b>(20,542)</b>	<b>(78,450)</b>	<b>(19,119)</b>	<b>(71,984)</b>	<b>0</b>	<b>0</b>
<b>TOTAL ALL FUNDS SUMMARY:</b>								
Beginning Reserves	2,992,066	3,455,980	3,678,279	3,604,766	3,720,303	3,792,739	0	0
Annual Change in Reserves	463,914	222,299	42,024	(428,680)	72,436	(380,908)	0	0
<b>Ending Reserves</b>	<b>3,455,980</b>	<b>3,678,279</b>	<b>3,720,303</b>	<b>3,176,086</b>	<b>3,792,739</b>	<b>3,411,831</b>	<b>0</b>	<b>0</b>
Months in Reserve	12.1	12.5	11.3	4.7	11.2	7.6	0	0

Lane Regional Air Protection Agency 2022-2023 GENERAL FUND SUMMARIZED PROPOSED BUDGET								
FUND SUMMARY	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
Revenues	2,206,732	2,315,398	2,258,652	2,420,230	2,430,319	2,519,589		
Interfund Transfers	40,500	40,500	40,500	40,500	25,500	40,500		
<b>Total Revenues</b>	<b>2,247,232</b>	<b>2,355,898</b>	<b>2,299,152</b>	<b>2,460,730</b>	<b>2,455,819</b>	<b>2,560,089</b>	-	-
Expenditures	1,877,834	2,099,541	2,173,051	2,521,280	2,333,735	2,543,710		
Equipment/Capital	52,877	39,183	-	67,470	27,885	160,000		
Contingency	-	-	-	100,000	-	100,000		
<b>Total Requirements</b>	<b>1,930,711</b>	<b>2,138,724</b>	<b>2,173,051</b>	<b>2,688,750</b>	<b>2,361,620</b>	<b>2,803,710</b>	-	-
<b>Annual Operating Surplus/(Deficit)</b>	<b>316,521</b>	<b>217,174</b>	<b>126,101</b>	<b>(228,020)</b>	<b>94,199</b>	<b>(243,621)</b>	-	-
<b>FUND BALANCING SUMMARY:</b>								
Beginning Reserves	1,467,901	1,784,422	2,001,596	2,012,160	2,127,697	2,221,896	-	-
Annual Operating Surplus / (Decrease)	316,521	217,174	126,101	(228,020)	94,199	(243,621)	-	-
<b>Ending Reserves</b>	<b>1,784,422</b>	<b>2,001,596</b>	<b>2,127,697</b>	<b>1,784,140</b>	<b>2,221,896</b>	<b>1,978,275</b>	-	-
Months in Reserve	11.1	11.2	11.7	8.0	11.3	8.5	-	-
Lane Regional Air Protection Agency 2022-2023 SPECIAL REVENUE FUND: TITLE V SUMMARIZED PROPOSED BUDGET								
FUND SUMMARY	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
Revenues	480,938	481,725	453,896	396,720	411,851	424,207		
<b>Total Revenues</b>	<b>480,938</b>	<b>481,725</b>	<b>453,896</b>	<b>396,720</b>	<b>411,851</b>	<b>424,207</b>	-	-
Expenditures	585,621	484,202	502,431	503,930	414,495	474,509		
Interfund Transfers Out & Contingency	15,000	19,201	15,000	15,000	-	15,000		
<b>Total Requirements</b>	<b>600,621</b>	<b>503,403</b>	<b>517,431</b>	<b>518,930</b>	<b>414,495</b>	<b>489,509</b>	-	-
<b>Annual Operating Surplus/(Deficit)</b>	<b>(119,683)</b>	<b>(21,678)</b>	<b>(63,535)</b>	<b>(122,210)</b>	<b>(2,644)</b>	<b>(65,302)</b>	-	-
<b>FUND BALANCING SUMMARY:</b>								
Beginning Reserves	414,359	294,676	272,998	209,463	209,463	206,819	-	-
Annual Operating Surplus / (Decrease)	(119,683)	(21,678)	(63,535)	(122,210)	(2,644)	(65,302)	-	-
<b>Ending Reserves</b>	<b>294,676</b>	<b>272,998</b>	<b>209,463</b>	<b>87,253</b>	<b>206,819</b>	<b>141,516</b>	-	-
Months in Reserve	5.9	6.5	4.9	2.0	6.0	3.5	-	-

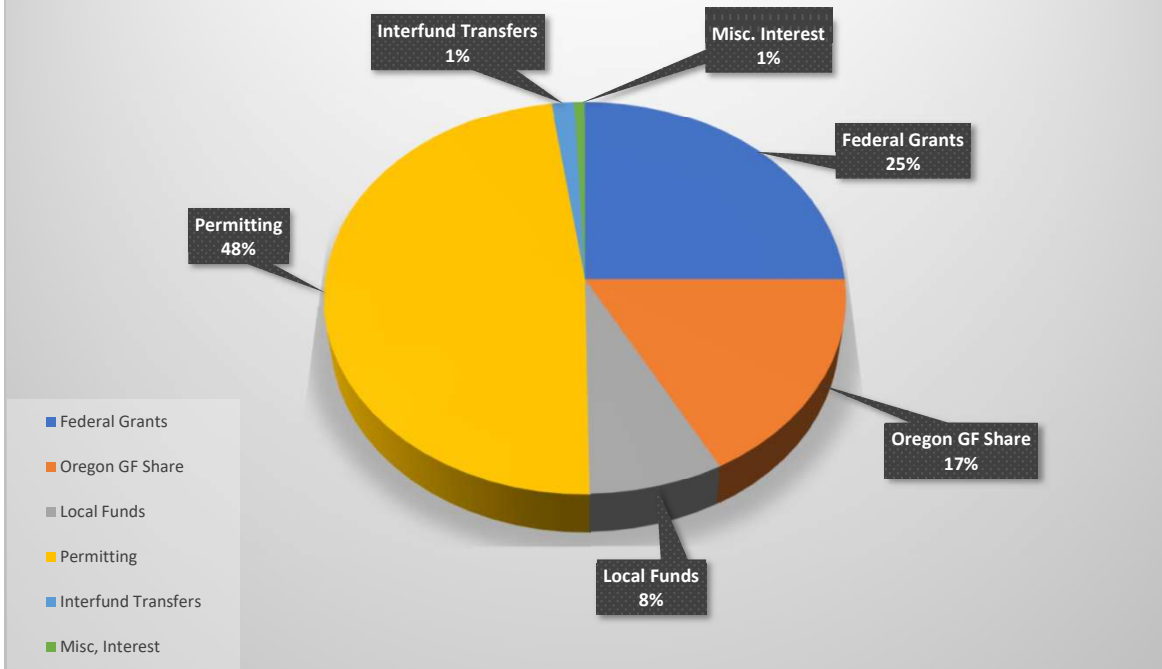


Lane Regional Air Protection Agency 2022-2023 GRANT FUND SUMMARIZED PROPOSED BUDGET								
FUND SUMMARY	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
Revenues	-	293,616	656,184	3,922,160	635,846	1,399,568		
<b>Total Revenues</b>	-	<b>293,616</b>	<b>656,184</b>	<b>3,922,160</b>	<b>635,846</b>	<b>1,399,568</b>	-	-
Expenditures	-	293,616	656,184	3,922,160	635,846	1,399,568		
<b>Total Requirements</b>	-	<b>293,616</b>	<b>656,184</b>	<b>3,922,160</b>	<b>635,846</b>	<b>1,399,568</b>	-	-
Lane Regional Air Protection Agency 2022-2023 ENTERPRISE FUND: AIRMETRICS PROPOSED BUDGET								
FUND SUMMARY	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
Revenues	1,166,755	627,660	588,995	921,450	647,843	594,881		
<b>Total Revenues</b>	<b>1,166,755</b>	<b>627,660</b>	<b>588,995</b>	<b>921,450</b>	<b>647,843</b>	<b>594,881</b>	-	-
Expenditures	874,179	575,357	584,037	974,400	641,462	641,365		
Interfund Transfers Out	25,500	25,500	25,500	25,500	25,500	25,500		
<b>Total Requirements</b>	<b>899,679</b>	<b>600,857</b>	<b>609,537</b>	<b>999,900</b>	<b>666,962</b>	<b>666,865</b>	-	-
<b>Annual Operating Surplus/(Deficit)</b>	<b>267,076</b>	<b>26,803</b>	<b>(20,542)</b>	<b>(78,450)</b>	<b>(19,119)</b>	<b>(71,984)</b>	-	-
FUND BALANCING SUMMARY:								
Beginning Reserves	1,109,806	1,376,882	1,403,685	1,383,143	1,383,143	1,364,024	-	-
Annual Operating Surplus / (Decrease)	267,076	26,803	(20,542)	(78,450)	(19,119)	(71,984)	-	-
<b>Ending Reserves</b>	<b>1,376,882</b>	<b>1,403,685</b>	<b>1,383,143</b>	<b>1,304,693</b>	<b>1,364,024</b>	<b>1,292,040</b>	-	-
Months in Reserve	18.4	28.0	27.2	15.7	24.5	23.2	-	-

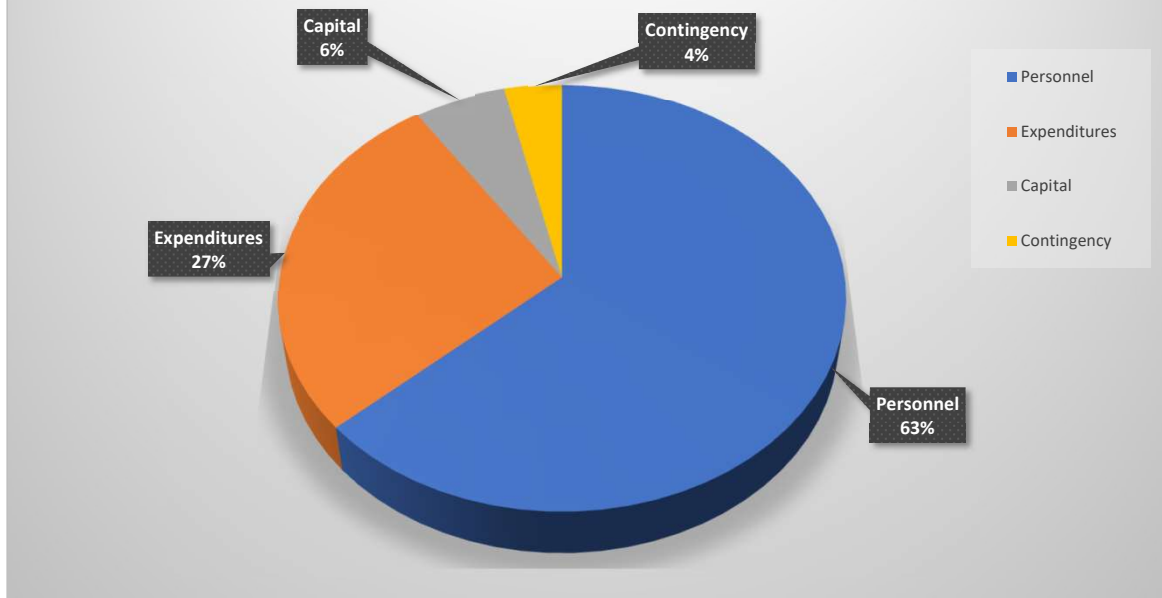
Lane Regional Air Protection Agency 2022-2023 GENERAL FUND PROPOSED SUMMARY								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
Beginning Reserves	1,467,901	1,784,422	2,001,596	2,012,160	2,127,697	2,221,896	-	-
<b>Revenues &amp; Transfers In</b>								
Federal & State Revenues	893,224	932,356	922,415	913,620	1,042,068	1,078,514		
Local Dues	162,150	174,160	177,894	187,100	187,100	195,111		
Permit Fees	1,101,574	1,166,515	1,138,285	1,255,960	1,183,937	1,227,964		
Other Revenues	49,784	42,367	20,058	63,550	17,214	18,000		
Transfers In	40,500	40,500	40,500	40,500	25,500	40,500		
<b>Total Revenues &amp; Transfers In</b>	<b>2,247,232</b>	<b>2,355,898</b>	<b>2,299,152</b>	<b>2,460,730</b>	<b>2,455,819</b>	<b>2,560,089</b>	-	-
<b>TOTAL RESOURCES</b>	<b>3,715,133</b>	<b>4,140,320</b>	<b>4,300,748</b>	<b>4,472,890</b>	<b>4,583,516</b>	<b>4,781,985</b>		
<b>Expenditures</b>								
Personnel Services	1,277,106	1,450,957	1,599,172	1,734,570	1,658,689	1,786,980		
Materials & Services	600,728	648,584	573,879	786,710	675,046	756,730		
Capital Improvements	52,877	39,183	-	67,470	27,885	160,000		
Contingency	-	-	-	100,000	-	100,000		
<b>TOTAL REQUIREMENTS</b>	<b>1,930,711</b>	<b>2,138,724</b>	<b>2,173,051</b>	<b>2,688,750</b>	<b>2,361,620</b>	<b>2,803,710</b>	-	-
<b>Annual Operating Surplus/(Deficit)</b>	<b>316,521</b>	<b>217,174</b>	<b>126,101</b>	<b>(228,020)</b>	<b>94,199</b>	<b>(243,621)</b>	-	-
<b>FUND BALANCING SUMMARY:</b>								
Beginning Reserves	1,467,901	1,784,422	2,001,596	2,012,160	2,127,697	2,221,896	-	-
Annual Operating Surplus/(Deficit)	316,521	217,174	126,101	(228,020)	94,199	(243,621)	-	-
<b>Ending Reserves</b>	<b>1,784,422</b>	<b>2,001,596</b>	<b>2,127,697</b>	<b>1,784,140</b>	<b>2,221,896</b>	<b>1,978,275</b>	-	-
Months in Reserve	11.1	11.2	11.7	8.0	11.3	8.5	-	-
Lane Regional Air Protection Agency 2022-2023 GENERAL FUND - REVENUE DETAIL								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Federal Grants &amp; State Revenues</b>								
Federal Base Grant (includes AirQuest)	573,133	651,082	617,200	605,110	603,514	640,000		
Oregon General Fund Contribution	133,442	138,514	138,514	138,510	263,514	263,514		
PM2.5 Monitoring 103 Grant & Pass-thru	186,650	142,760	166,701	170,000	175,040	175,000		
<b>Total</b>	<b>893,225</b>	<b>932,356</b>	<b>922,415</b>	<b>913,620</b>	<b>1,042,068</b>	<b>1,078,514</b>	-	-
<b>Local Partner Dues</b>								
City of Eugene	68,270	73,870	76,570	80,440	80,440	87,643		
City of Springfield	26,870	28,960	27,584	28,980	28,980	31,806		
City of Cottage Grove	10,250	10,640	11,030	11,590	11,590	10,428		
City of Oakridge	3,960	4,080	4,030	4,440	4,440	3,358		
Lane County	52,800	56,610	58,680	61,650	61,650	61,876		
<b>Total</b>	<b>162,150</b>	<b>174,160</b>	<b>177,894</b>	<b>187,100</b>	<b>187,100</b>	<b>195,111</b>	-	-
<b>Permit Fees</b>								
Air Contaminant Discharge Permit Fees	590,208	571,267	664,008	700,900	669,613	696,398		
Cleaner Air Oregon	324,658	409,913	320,949	361,860	329,817	339,712		
Asbestos Notification Fees	180,832	181,034	152,078	188,200	179,668	186,855		
Open Burning & Misc. Permit Fees	5,875	4,300	1,250	5,000	4,839	5,000		
<b>Total</b>	<b>1,101,573</b>	<b>1,166,514</b>	<b>1,138,285</b>	<b>1,255,960</b>	<b>1,183,937</b>	<b>1,227,964</b>	-	-
<b>Other Revenues</b>								
Interest	43,729	36,720	13,559	51,850	7,953	8,000		
Miscellaneous Revenues	6,055	5,646	6,500	11,700	9,261	10,000		
<b>Total</b>	<b>49,784</b>	<b>42,366</b>	<b>20,058</b>	<b>63,550</b>	<b>17,214</b>	<b>18,000</b>	-	-
<b>Transfers</b>								
Transfers In from Title V & Airmetrics	40,500	40,500	40,500	40,500	25,500	40,500		
<b>Total</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>25,500</b>	<b>40,500</b>	-	-
<b>TOTAL REVENUE &amp; TRANSFERS IN</b>	<b>2,247,232</b>	<b>2,355,896</b>	<b>2,299,152</b>	<b>2,460,730</b>	<b>2,455,819</b>	<b>2,560,089</b>	-	-

Lane Regional Air Protection Agency 2022-2023 GENERAL FUND - EXPENDITURE & TRANSFERS DETAIL								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Personnel</b>								
Salaries	954,849	1,035,822	1,130,867	1,222,390	1,200,871	1,241,775		
Benefits	184,232	208,241	231,254	224,860	206,400	260,205		
Retirement & Payroll Tax	73,902	154,782	169,840	202,320	178,284	180,000		
PERS Contingency	-	-	-	-	-	30,000		
DEQ Remote Operators	64,122	52,112	67,211	85,000	73,134	75,000		
<b>Total</b>	<b>1,277,105</b>	<b>1,450,957</b>	<b>1,599,172</b>	<b>1,734,570</b>	<b>1,658,689</b>	<b>1,786,980</b>	-	-
<b>Materials &amp; Supplies</b>								
Computer Supplies	30,134	17,220	33,214	21,330	31,571	30,000		
Supplies - General	11,672	16,917	10,220	16,910	18,514	20,000		
Supplies - Lab	59,844	49,729	54,697	63,350	51,025	58,000		
Advertisement & Displays	-	-	-	1,500	-	500		
Postage	10,314	4,464	1,691	9,130	6,220	7,000		
Insurance	21,147	21,979	22,159	24,410	24,410	24,410		
Printing	13,639	5,098	13,555	10,460	8,916	10,460		
Public Notices	1,202	1,422	1,106	1,930	1,280	1,930		
Telephones	8,762	9,203	14,022	8,120	10,814	12,000		
Utilities	9,870	10,548	10,432	12,240	11,756	12,240		
Publications	217	437	-	2,740	-	2,740		
Training	7,078	7,732	1,605	7,900	1,737	7,900		
Grant Contracts (Pass-thru)	296,786	383,214	296,786	340,000	340,000	340,000		
Professional Dues	9,603	5,765	4,397	7,400	4,150	4,000		
Professional Services	23,267	20,278	57,025	152,230	96,791	136,000		
Bank Charges	2,129	775	4,199	3,410	4,247	5,000		
Public Education	26,701	21,641	12,035	26,700	13,565	18,000		
Rent	8,328	9,126	7,750	10,300	7,762	8,400		
Repairs of Buildings & Equipment	13,097	28,020	9,011	14,490	15,158	14,490		
Building Maintenance	11,607	16,020	8,407	16,660	14,500	16,660		
Vehicle Operating Expense	7,055	5,727	6,758	8,400	12,173	10,000		
Fares/Transportation	7,007	5,240	789	7,600	80	1,500		
Miscellaneous Expense	2,036	110	3,424	6,000	366	2,000		
Food, Lodging & Sustenance	19,234	7,918	598	13,500	11	13,500		
<b>Total</b>	<b>600,729</b>	<b>648,583</b>	<b>573,879</b>	<b>786,710</b>	<b>675,046</b>	<b>756,730</b>	-	-
<b>Capital &amp; Debt Service</b>								
Operating Transfers	-	-	-	-	-	-		
Capital Building Improvements	-	-	-	67,470	-	120,000		
Capital Exp. & Equipment	52,877	39,183	-	-	27,885	40,000		
<b>Total</b>	<b>52,877</b>	<b>39,183</b>	<b>-</b>	<b>67,470</b>	<b>27,885</b>	<b>160,000</b>	-	-
<b>Contingency</b>								
General Contingency	-	-	-	100,000	-	100,000		
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>	-	-
<b>TOTAL EXPENDITURES, CONTINGENCY</b>	<b>1,930,711</b>	<b>2,138,723</b>	<b>2,173,051</b>	<b>2,688,750</b>	<b>2,361,620</b>	<b>2,803,710</b>	-	-

### FY23 PROPOSED General Fund Revenues by Source



### FY23 PROPOSED General Fund Expenditure by Category



## Schedules for Professional Svcs, Professional Dues, Training, and Capital Improvement

### Professional Services

DEQ	\$ 2,400	Lab Analysis
D. Silverberg	2,300	Facilitator Public Meetings
Financial System Service	24,000	Hosted Financial System
Isler CPA	15,000	Audit, CPA Services
J. Eagleson	800	Translation Services
Lane Council of Governments	8,000	IT Services, Program Devel, Consultant
Oregon Dept of Human Services CAO	10,515	Cleaner Air Oregon, Toxicology
SGR - Talent Search	600	Recruitment
Summit Benefit	1,200	Monthly Service Fee
Website Development, Service Legal	13,625	Hosted Website - Upgrade, Security
Services	1,500	Benefit Review
<b>Total</b>	<b>\$ 79,940</b>	

### Professional Dues

League of Oregon Cities	\$ 500	Agency
National Council Air/Stream Improv	300	Permit Writers
Government Ethics Dues	549	State of Oregon
State of Oregon License	250	Business Lic
American Academy of Env Eng & Science	228	Operations Manager
Air & Waste Manag. Association OR	98	
<b>Total</b>	<b>\$ 1,925</b>	

### Training

Smoke School	\$ 880	Inspectors/Permit Writer
Law Conference	350	Managers
CIS Summit - Benefits/Insurance	200	HR Staff
Caselle Finance Program	2,585	Finance Staff
Industry Conferences	2,000	Director, Operations Manager
EPA Monitoring Conference	1,700	Support Svcs Manager
<b>Total</b>	<b>\$ 7,715</b>	

### Capital Schedule

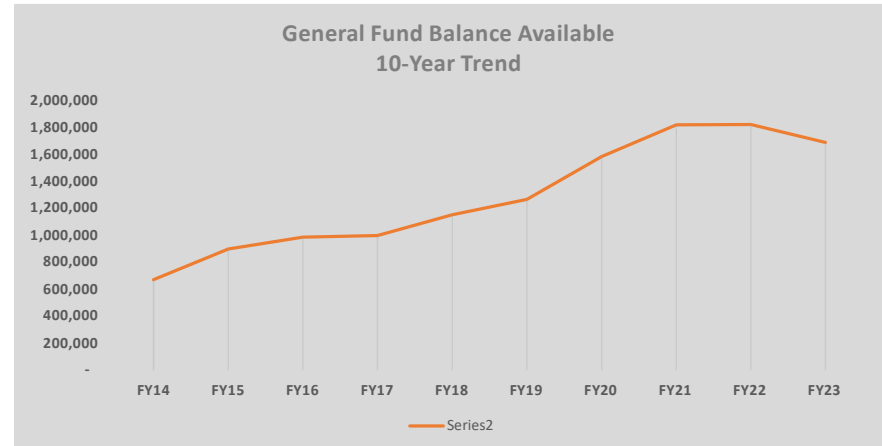
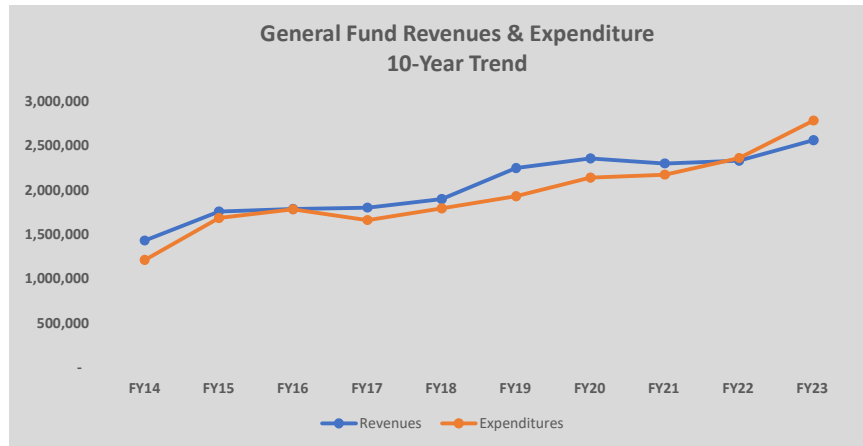
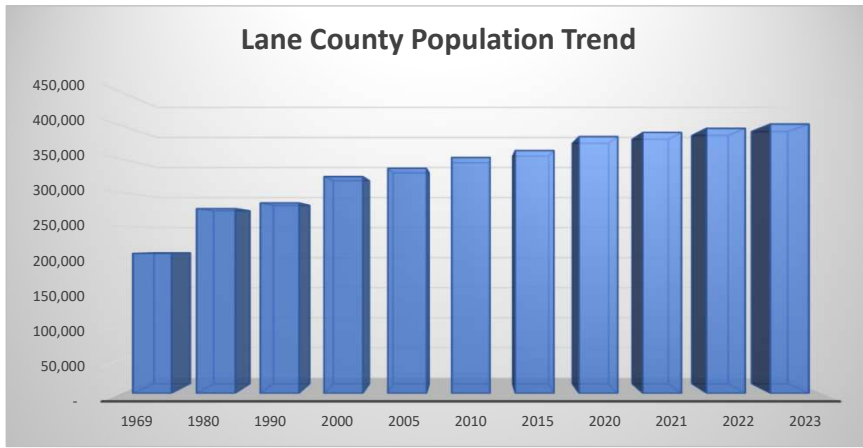
HVAC System Replacement	\$ 60,000	Main Building
Carpets, Flooring, Interior Painting	20,000	Main Building
Parking Lot Repaving	30,000	
Siding & Shingles Replacement	15,000	
Update Ceiling in building/False Ceiling	15,000	
<b>Total</b>	<b>\$ 140,000</b>	

Lane Regional Air Protection Agency 2022-2023 TITLE V PROPOSED BUDGET SUMMARY								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Beginning Reserves</b>	<b>414,359</b>	<b>294,676</b>	<b>272,998</b>	<b>209,463</b>	<b>209,463</b>	<b>206,819</b>	-	-
<b>Revenues</b>								
Permit Fees	480,938	481,725	453,896	396,720	411,851	424,207		
<b>Total Revenues</b>	<b>480,938</b>	<b>481,725</b>	<b>453,896</b>	<b>396,720</b>	<b>411,851</b>	<b>424,207</b>	-	-
<b>TOTAL RESOURCES</b>	<b>895,297</b>	<b>776,401</b>	<b>726,894</b>	<b>606,183</b>	<b>621,314</b>	<b>631,025</b>	-	-
<b>Expenditures</b>								
Personnel Services	550,242	452,554	482,429	461,540	401,807	457,639		
Materials & Services	35,379	31,648	20,003	42,390	12,688	16,870		
<b>Total Expenditures</b>	<b>585,621</b>	<b>484,202</b>	<b>502,431</b>	<b>503,930</b>	<b>414,495</b>	<b>474,509</b>	-	-
<b>Transfers &amp; Contingency</b>								
Transfers Out	15,000	15,000	15,000	15,000	-	15,000		
Contingency		4,201						
<b>Total Transfers Out &amp; Contingency</b>	<b>15,000</b>	<b>19,201</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>	-	-
<b>TOTAL REQUIREMENTS</b>	<b>600,621</b>	<b>503,403</b>	<b>517,431</b>	<b>518,930</b>	<b>414,495</b>	<b>489,509</b>	-	-
<b>Annual Operating Surplus/(Deficit)</b>	<b>(119,683)</b>	<b>(21,678)</b>	<b>(63,535)</b>	<b>(122,210)</b>	<b>(2,644)</b>	<b>(65,302)</b>	-	-
<b>FUND BALANCING SUMMARY:</b>								
Beginning Reserves	414,359	294,676	272,998	209,463	209,463	206,819	-	-
Annual Operating Surplus/(Deficit)	(119,683)	(21,678)	(63,535)	(122,210)	(2,644)	(65,302)	-	-
<b>Ending Reserves</b>	<b>294,676</b>	<b>272,998</b>	<b>209,463</b>	<b>87,253</b>	<b>206,819</b>	<b>141,516</b>	-	-
Months in Reserve	5.9	6.5	4.9	2.0	6.0	3.5	-	-
Lane Regional Air Protection Agency 2022-2023 TITLE V PROPOSED BUDGET DETAIL								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Permit Fees</b>								
Title V Permit Fees	480,938	481,725	453,896	396,720	411,851	424,207		
<b>Total Revenues</b>	<b>480,938</b>	<b>481,725</b>	<b>453,896</b>	<b>396,720</b>	<b>411,851</b>	<b>424,207</b>	-	-
<b>Personnel</b>								
Salaries	430,615	345,852	378,177	343,040	333,112	344,638		
LRAPA Benefit Plan	52,235	54,811	59,084	61,770	41,522	62,035		
Other Fringe Benefits	67,391	51,891	45,168	56,730	27,173	50,966		
<b>Total Personnel</b>	<b>550,241</b>	<b>452,554</b>	<b>482,429</b>	<b>461,540</b>	<b>401,807</b>	<b>457,639</b>	-	-
<b>Materials &amp; Supplies</b>								
Computer Supplies	348	355	714	670	536	670		
Office/Lab Supplies	9,027	4,512	10,119	10,070	2,698	3,200		
Postage	1,370	957	-	1,590	-	200		
Printing	1,053	473	-	1,450	-	200		
Public Notices	-	-	-	1,000	-	-		
Telephones	664	624	373	1,200	1,200	1,200		
Utilities	3,302	3,625	2,889	1,800	2,339	2,400		
Training	555	598	-	1,700	280	500		
Professional Dues	290	721	94	1,500	-	1,500		
Contractual Services	4,850	6,735	3,400	5,900	4,000	4,000		
Public Education Supplies	-	-	-	990	-	-		
Repairs of Buildings & Equipment	3,667	682	89	2,170	-	-		
Building Maintenance	2,130	1,824	1,428	1,700	1,093	1,700		
Vehicle Operating Expense	1,051	755	896	1,650	542	800		
Fares/Transportation	2,301	2,413	-	2,000	-	-		
Miscellaneous Expense	80	108	-	500	-	500		
Food, Lodging & Sustenance	4,691	7,268	-	6,500	-	-		
<b>Total Expenditures</b>	<b>35,379</b>	<b>31,650</b>	<b>20,003</b>	<b>42,390</b>	<b>12,688</b>	<b>16,870</b>	-	-
<b>Transfers</b>								
Operating Transfers Out (GF Overhead)	15,000	15,000	15,000	15,000	-	15,000		
<b>Total Transfers Out</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>	-	-
<b>Contingency</b>								
General Contingency	-	4,201	-	-	-	-		
<b>Total Contingency</b>	<b>-</b>	<b>4,201</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	-
<b>Total Requirements</b>	<b>600,621</b>	<b>503,405</b>	<b>517,431</b>	<b>518,930</b>	<b>414,495</b>	<b>489,509</b>	-	-
<b>Annual Surplus / (Deficit)</b>	<b>(119,683)</b>	<b>(21,680)</b>	<b>(63,535)</b>	<b>(122,210)</b>	<b>(2,644)</b>	<b>(65,302)</b>	-	-

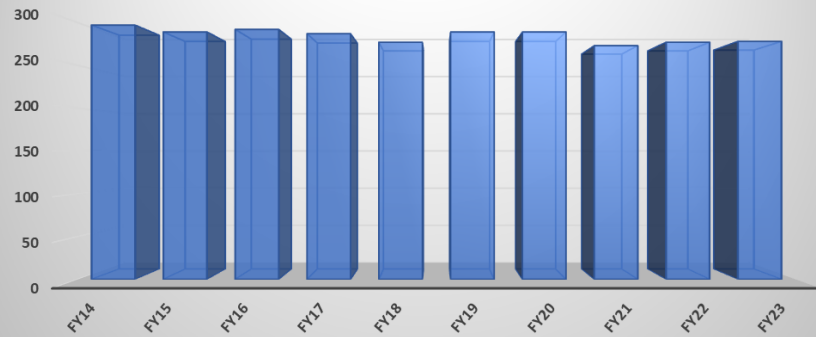
Lane Regional Air Protection Agency 2022-2023 GRANT FUNDING PROPOSED BUDGET SUMMARY								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Revenues</b>								
EPS Grant Funds	-	293,616	656,184	3,922,160	635,846	1,399,568		
<b>Total Resources</b>	-	293,616	656,184	3,922,160	635,846	1,399,568	-	-
<b>Expenditures</b>								
Personnel Services	-	44,665	45,030	53,720	53,720	72,360		
Materials & Services	-	248,951	611,154	3,868,440	582,126	1,327,208		
<b>Total Requirements</b>	-	293,616	656,184	3,922,160	635,846	1,399,568	-	-
Lane Regional Air Protection Agency 2022-2023 GRANT FUNDING PROPOSED BUDGET DETAIL								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Revenues</b>								
EPA Grant Funds - TAG 1 & TAG 2	-	293,616	656,184	3,922,160	635,846	1,224,568		
EPA Grant Funds - Anticipated ARP Grant						175,000		
<b>Total Revenues</b>	-	293,616	656,184	3,922,160	635,846	1,399,568	-	-
<b>Personnel</b>								
Salaries	-	33,689	33,510	39,670	39,670	54,000		
LRAPA Benefit Plan	-	2,695	6,137	7,570	7,570	9,720		
Other Fringe Benefits	-	8,281	5,383	6,480	6,480	8,640		
<b>Total Personnel</b>	-	44,665	45,030	53,720	53,720	72,360	-	-
<b>Materials &amp; Supplies</b>								
Office/Lab Supplies	-	103,218	4,184	6,140	216,126	5,000		
Public Notices	-	1,112	2,000	-	-	3,200		
Contractual Services	-	117,977	454,970	3,712,300	216,000	612,720		
Grant Contracts (Pass-thru)	-	6,810	150,000	150,000	150,000	402,338		
Grant Contracts (Pass-thru) ARP	-					148,200		
Program Equipment/Materials	-	18,688	-	-	-	155,750		
Fares/Transportation	-	566	-	-	-	-		
Food, Lodging & Sustenance	-	580	-	-	-	-		
<b>Total Expenditures</b>	-	248,951	611,154	3,868,440	582,126	1,327,208	-	-
<b>Total Requirements</b>	-	293,616	656,184	3,922,160	635,846	1,399,568		



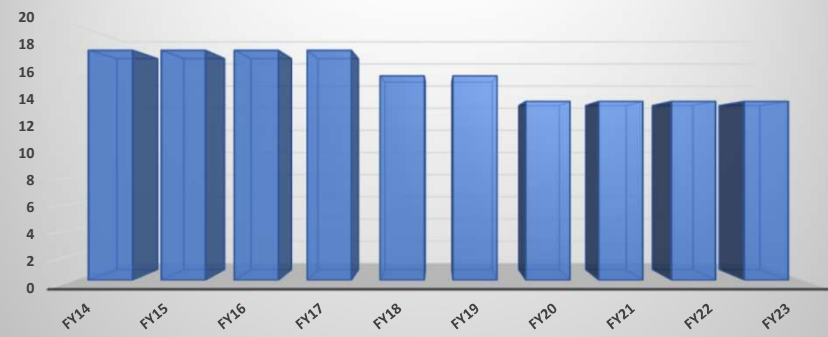
Lane Regional Air Protection Agency 2022-2023 AIRMETRICS BUDGET SUMMARY								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>BEGINNING FUND BALANCE</b>	1,109,806	1,376,882	1,403,685	1,327,550	1,383,143	1,364,024	-	-
<b>Revenues</b>								
Sales Revenues	1,166,755	627,660	588,995	921,450	647,843	594,881		
<b>Total Resources</b>	1,166,755	627,660	588,995	921,450	647,843	594,881	-	-
<b>Expenditures</b>								
Personnel Services	145,985	148,894	150,581	160,870	127,366	160,870		
Materials & Services	728,194	426,463	433,456	813,530	514,096	480,495		
Transfers Out	25,500	25,500	25,500	25,500	25,500	25,500		
<b>Total Requirements</b>	899,679	600,857	609,537	999,900	666,962	666,865	-	-
<b>Annual Operating Surplus/(Deficit)</b>	267,076	26,803	(20,542)	(78,450)	(19,119)	(71,984)	-	-
<b>FUND BALANCING SUMMARY:</b>								
Beginning Fund Balance (Reserve)	1,109,806	1,376,882	1,403,685	1,383,143	1,383,143	1,364,024		
Annual Operating Surplus/(Deficit)	267,076	26,803	(20,542)	(78,450)	(19,119)	(71,984)		
<b>Ending Fund Balance (Reserve)</b>	1,376,882	1,403,685	1,383,143	1,304,693	1,364,024	1,292,040	-	-
Months in Reserve	18.4	28.0	27.2	15.7	24.5	23.2	-	-
Lane Regional Air Protection Agency 2022-2023 AIRMETRICS FUND BUDGET DETAIL								
	2018-2019 Actual	2019-2020 Actual	Unaudited 2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed by Budget Officer	2022-2023 Approved By Budget Committee	2022-2023 Adopted by LRAPA Board
<b>Revenues</b>								
Sampler Sales	982,666	497,850	483,359	799,230	543,987	460,812		
Filter/Calibration Service	-	-	-	2,000	-	7,280		
Sampler Rental	-	-	4,750	-	1,971	6,500		
Sales of Parts/Accessories	147,215	116,951	74,547	93,620	87,829	97,000		
Interest, Misc. & Freight Revenue	36,874	12,859	26,338	26,600	14,056	23,289		
<b>Total Revenues</b>	1,166,755	627,660	588,995	921,450	647,843	594,881	-	-
<b>Expenditures</b>								
Personnel Services	145,985	148,894	150,581	160,870	127,366	160,870		
Materials & Services	701,580	399,034	388,445	716,070	483,738	414,731		
Consultants/Research & Development	620	1,800	-	15,000	-	15,000		
Equipment/Depreciation	6,056	-	33,975	41,050	-	20,000		
General Administration	19,938	25,629	11,035	31,410	20,357	20,764		
Contingency/Reserves	-	-	-	10,000	10,000	10,000		
<b>Total Expenditures</b>	874,179	575,357	584,037	974,400	641,462	641,365	-	-
<b>Transfers</b>								
Transfers Out	25,500	25,500	25,500	25,500	25,500	25,500		
<b>Total Transfers</b>	25,500	25,500	25,500	25,500	25,500	25,500	-	-
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	899,679	600,857	609,537	999,900	666,962	666,865	-	-



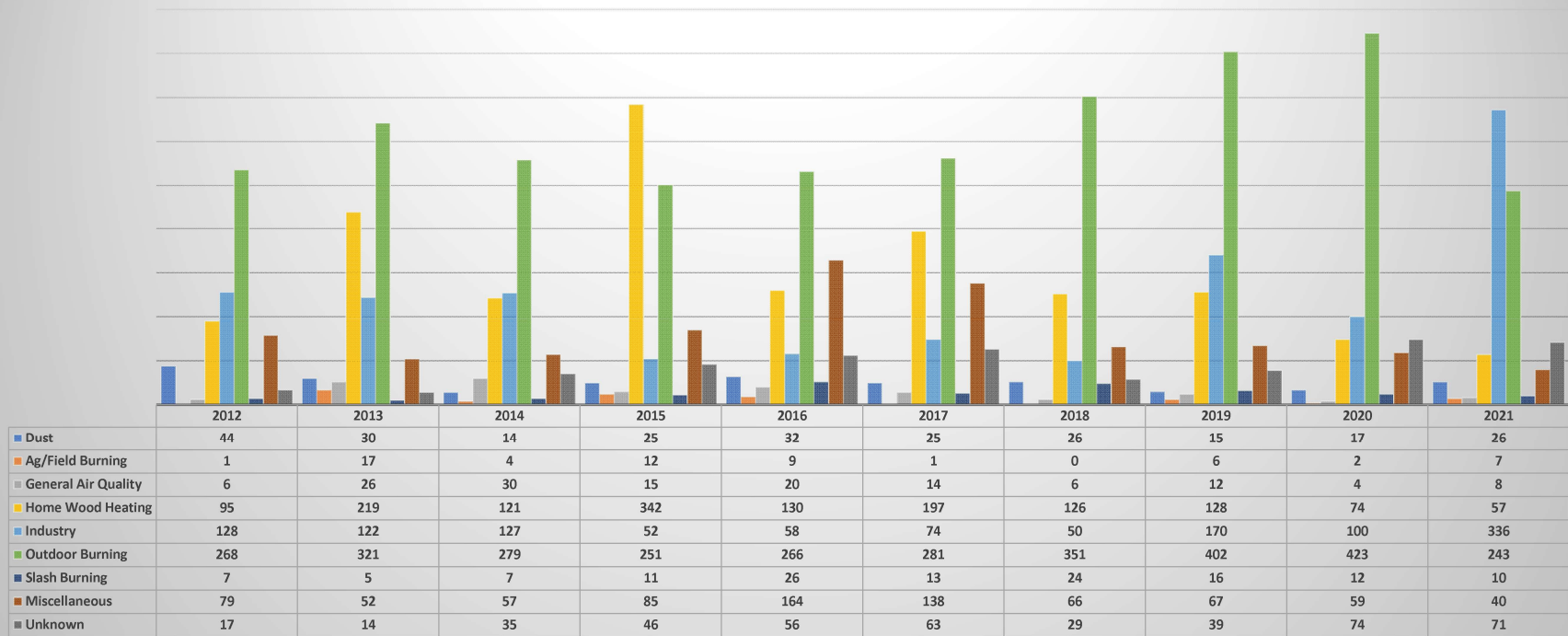
**ACDP**  
ACTIVE PERMITS



**Title V**  
ACTIVE PERMITS



**COMPLAINTS 10-YEAR TREND BY CATEGORY**



## Glossary and Acronyms

**Appropriation:** A legal authorization made by the City Council to incur obligations and make expenditures for specific purposes and shall be limited to a single fiscal year.

**Balanced Budget:** A budget is considered balanced when the fund's total resources of beginning fund balance or working capital, revenues and other financing sources is equal to the total of expenditures, other financing uses and ending fund balance, contingency or working capital.

**Budget:** A written report showing the local government's comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

**Budget Committee:** A fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters.

**Budget Document:** The estimates of expenditures and budget resources as set forth on the estimated sheets, tax levy and the financial summary.

**Capital Improvements Program (CIP):** A plan for capital expenditures to be incurred each year over a period of years to meet capital needs arising from the long-term work program.

**Capital Outlay** Items with a value of \$5,000 or more which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings. These items are recorded in the City's fixed asset system and depreciated over their useful lives.

**Capital Projects:** Any major repair, renovation, or replacement of a current fixed asset that extends the use.

**Chart of Accounts:** All authorized General Ledger accounts. Defines Fund, Organization, Division, Program, Object, and Classification.

**Contracted Services:** Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

**Cost-benefit Analysis:** An approach for comparing programs and alternatives when benefits and costs can be valued in dollars.

**Current Liabilities:** Liabilities due within one year.

**Current Year:** The fiscal year in progress.

**Division Expenditures:** Expenses related to personnel, material and services and capital expenditures.

**Discretionary Revenue:** Revenue that is not dedicated or restricted for a specific purpose. Employee Benefits. Amounts paid on behalf of employees; amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they

are part of total compensation. For example, health and life insurance, deferred compensation, social security taxes, workers' compensation, and unemployment insurance.

**Encumbrance:** An obligation chargeable to an appropriation and for which part of the appropriation is reserved.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprise in that the costs of providing services to the general public on a continuing basis are recovered primarily through user charges.

**Expenditure:** Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis. Budget Law also defines expenditures as the categories of personnel, material and services, capital expenditures and debt service payments. Fund Expenditures. Unallocated (non-departmental) personnel, material and services and capital expenditures, along with debt service payments owed by the Fund.

**Fiscal Year:** A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. (July 1 through June 30 for all Oregon municipalities.)

**Full Time Equivalent (FTE):** Full time equivalent position is equal to a position working 40 hours per week or 2080 hours per year.

**Fund Structure:** A fund is a fiscal and accounting entity of self-balancing accounts to record cash and other financial resources and related liabilities all segregated for specific regulated activities and objectives to ensure compliance with state and federal laws and regulation, charters, local government resolutions, agreements, and ordinances, and the principles of good accounting.

Fund accounting allows the Agency to control the use of restricted or dedicated revenues. LRAPA adopts a balanced, annual appropriated budget for each of its funds. For the FY23 proposed budget, LRAPA presents three (3) distinct funds: General Fund, Special Revenue Fund, used for the Title V Program and the Grant Program, and an Enterprise Fund, used to account for AirMetrics.

**Fund Balance:** The excess of the fund's assets and estimated revenues for the period over its liabilities, reserves, and appropriations for the period. A negative fund balance is sometimes called a deficit.

**General Fund:** A fund used to account for financial operations of the Agency which are not accounted for in any other fund. The primary sources of revenue are general funding from the federal, state, and local shared revenues, permitting activities, and charges for services provided to other funds.

**General Ledger:** Financial accounting system for recording and reporting actual expense and revenue activity.

**GFOA:** Government Finance Officers Association

**Goal:** A statement of broad direction, purpose or intent; the purpose toward which an endeavor is directed.

**Governmental Funds:** Funds generally used to account for program specific activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. LRAPA uses a general fund and special revenue funds to account for Title V and grants.

**Governing Body:** Board of Directors or other governing board of a local government unit.

**Grant:** A donation or contribution by one governmental unit to another unit. The donation or contribution may be made to aid in the support of a specified purpose or function or general purpose.

**Liabilities:** Probable future sacrifices of economic benefits, arising from present obligation to transfer assets or provide service to other entities in the future as a result of past transactions or events; does not include encumbrances.

**Line-item Budget:** The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department or division.

**Local Budget Law:** Oregon Revised Statutes dictate local government budgeting practices in

**Major Fund:** Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.

**Mandates:** A requirement by a higher level of government that a lower level of government perform a task or provide a service, do so in a particular way, or meet a particular standard.

**Materials & Services:** Accounts which establish expenditures for the operating expenses of County departments and programs.

**Modified accrual basis:** A form of accrual accounting in which expenditures are recognized when the goods or services are received and revenues are recognized when measurable and available to pay expenditures in the current accounting period.

**Net Working Capital:** The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies, prepaid expenses less current liabilities and, if encumbrance method of accounting is used, reserve for encumbrances.

**Object:** As used in expenditure classification, includes article purchased in the form of land, buildings, equipment and vehicles, or services obtained, as distinguished from the results obtained from the expenditures.

**Object Class** Classification of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements.

**Objective:** A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a given program.

**Obligations:** The amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment during the same or a future period.

**Operating Budget:** The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personal services, supplies, utilities, materials, and capital outlay.

**Operational Contingency:** Any operating fund may establish an appropriated contingency line item for unforeseen expenditures that may become necessary.

**Ordinance:** A formal legislative enactment by the governing board of a municipality.

**Organizational unit:** Any administrative subdivision of the local government, especially one charged with carrying on one or more specific function (such as a department, office, or division).

**Payroll Expenses:** Health and accident insurance premiums, Social Security and retirement contributions, workers' compensation, and unemployment taxes are examples.

**PERS:** The Public Employees Retirement System. A State of Oregon defined benefit pension plan to which both employees and employer contribute.

**Personnel Services:** Payroll expenses, such as wages, Social Security, medical and dental insurance benefits, and retirement contributions.

**Program:** A group of related activities aimed at accomplishing a major service or function for which the municipality is responsible.

**Proposed Budget:** Financial and operating plan prepared by the Budget Officer. It is submitted to the budget committee and the public for review for approval.

**Proprietary Funds:** Funds that focus on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. The Agency maintains one enterprise fund, used to account for activities related to AirMetrics, a self-supporting activity offering air monitors for purchase.

**Receipts:** Cash received unless otherwise qualified.

**Resolution:** A formal order of a governing body, lower legal status than an ordinance.

**Resources:** Total amount available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

**Revenues:** Funds that the government receives as income such as fees for specific services, receipts from other governments, forfeitures, grants, shared revenues, and interest income.

**Risk Management:** An organized attempt to protect a government's assets against accidental loss in the most economical manner.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.

**Supplemental Budget:** Modifications to an Adopted Budget for the purpose of adding to or subtracting from current appropriations. Supplemental Budgets require legal notice and Budget



Committee review prior to final action by the Board of Commissioners and cannot be used to levy tax.

**Transfers:** Amounts distributed from one fund to finance activities in another fund. Shown as a requirement in the originating fund and a revenue in the receiving fund.

## Acronyms

### A

ACA	Affordable Care Act
ACDP	Air Contaminant Discharge Permit
ACW	Asbestos Containing Waste
AOC	Association of Oregon Counties
APM	Administrative Procedures Manual
AQI	Air Quality Index
AV	Assessed Value

### B

BCC	Board of County Commissioners
BLM	Bureau of Land Management

### C

CA	Compliance Assistance
CAA	Clean Air Act
CAAD	Clean Air Action Day Program
CAC	Citizens Advisory Committee
CAO	Cleaner Air Oregon Program
CEMS	Continuous Emission Monitoring System
CFR	Code of Federal Regulations
CIP	Capital Improvement Plan
CO	Carbon Monoxide
COMS	Continuous Opacity Monitoring System

### D

DEQ	State of Oregon Department of Environmental Quality (ODEQ)
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**E**

EPA	U.S. Environmental Protection Agency
EQC	Environmental Quality Commission

**F****G**

GDF	Gasoline Dispensing Facilities
GF	General Fund
GHG	Greenhouse Gas

**H**

HAP	Hazardous Air Pollutant
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**I****K****L**

LCOG	Lane Council of Governments
LRAPA	Lane Regional Air Protection Agency (AKA Lane Regional Air Pollution Authority)

**M**

MACT	Maximum Achievable Control Technology
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**N**

NAAQS	National Ambient Air Quality Standards
NACAA	National Association of Cleaner Air Agencies
NESHAP	National Emissions Standard for Hazardous Air Pollutants
NO	Nitrogen Oxide
NSR	New Source Review

**O**

O <sub>3</sub>	Ozone
ODOT	Oregon Department of Transportation
OHA	Oregon Health Authority

**P**

PEMS	Predictive Emissions Monitoring Systems
PM	Particulate Matter
PM <sub>10</sub>	Diameter less than or equal to a nominal 10 micrometers
PM <sub>2.5</sub>	Diameter less than or equal to a nominal 2.5 micrometers
P2	Pollution Prevention
PSD	Prevention of Significant Deterioration

**Q**

QAPP	Quality Assurance Project Plan/Program
QA/QC	Quality Assurance/Quality Control
QC	Quality Control
QMP	Quality Management Plan

**R**

**S**

SBA	Small Business Assistance
SIP	State Implementation Plan

**T**

TAG	2019 Targeted Airshed Grant - EPA
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TIPs	Transportation Improvement Programs
TITLE V (TV)	Federal Title V Facility – Major source air emissions facility

## **U**

USDA	United States Department of Agriculture
UGB	Urban growth boundary

## **V**

VOC	Volatile Organic Compound
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## **W**

## **Y**