



**CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
JULY 30, 2024**

MEETING VIA ZOOM/ LRAPA BUILDING, SPRINGFIELD OREGON

ATTENDANCE

COMMITTEE PRESENT:	LRAPA STAFF PRESENT:
Chair Jim Daniels	Travis Knudsen, Executive Director
Vice-Chair Kelly Wood	Max Hueftle, Operations Manager
Peter Dragovich	Heather Gravelle, Administrative Assistant
Ben Larson	
Paul Metzler	
COMMITTEE ABSENT/EXCUSED:	OTHER'S PRESENT:
Chris Cline	John Quetzalcoatl-Murray
Evelina Davidova-Kamis	
Teresa Roark	

AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Agenda Review.	Chair Jim Daniels convened the regular meeting at noon.
2. Public Participation.	None.
3. Board Meeting Overview.	Chair Daniels and Mr. Knudsen provided an overview of the July 11, 2024 Board meeting.
4. Review Draft Board Report on Strategic Goals.	The committee examined the preliminary Board report on strategic objectives, seeking additional clarity and specifics. They suggested enhancing the new goals by incorporating industry and consolidating certain sections to improve coherence. An extensive discussion followed. Staff indicated that they would implement the necessary edits and proposed that should the Board have any inquiries after their review, Mr. Daniels would be present to address those questions and offer additional clarification.

<p>5. Roundtable.</p>	<p>Mr. Knudsen noted that the LRAPA office would be undergoing a temporary relocation due to renovation activities. Following a discussion, the Committee agreed to conduct meetings via Zoom until the completion of the remodeling efforts.</p> <p>Mr. Metzler reported hearing about a recent occurrence of excessive emissions at the Short Mountain Landfill. He stated that he thought that Emerald People’s Utility District (EPUD) addressed the issue; however, they incurred a fine from LRAPA.</p> <p>Max Hueftle, Operations Manager, clarified that EPUD had reported an exceedance of their Plant Site Emission Limits (PSELs) in their 2023 annual report. He explained that the facility had combusted more landfill gas than expected due to the variability of the quality of landfill gas from the collection system. He added that staff were working with EPUD to modify their permit application to account for the higher PSEL’s. Discussion followed.</p>
<p>6. Adjournment.</p>	<p>Chair Daniels adjourned the Committee meeting at 1:00 p.m.</p>

(Minutes recorded by Heather Gravelle)