



## AGENDA

### LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

February 27, 2024

Start promptly at 12:00 noon, adjourn at 1:00 p.m. or earlier.

The CAC meeting will be hosted via ZOOM and in person at LRAPA's office. 1010 Main St. Springfield, OR 97477

#### Via ZOOM - meeting information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88502781432>

For Audio Only:

Meeting ID: 885 0278 1432

+12532158782, 88502781432# US (Tacoma)

+13462487799, 88502781432# US (Houston)

- |       |       |   |
|-------|-------|---|
| I.    | 12:00 | Call to Order/Agenda Review                           |
| II.   | 12:05 | Public Participation                                  |
| III.  | 12:10 | Board Meeting Overview                                |
| IV.   | 12:20 | Re-application for Membership, Evelina Davidova-Kamis |
| V.    | 12:25 | Nominations and Election Chair and Vice Chair         |
| VI.   | 12:35 | Draft CAC Application Form Discussion                 |
| VII.  | 12:50 | Roundtable  |
| VIII. | 1:00  | Adjournment   |

*We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at [accessibility@lrapa.org](mailto:accessibility@lrapa.org) or by calling the LRAPA office at 541-736-1056.*

*Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a [accessibility@lrapa.org](mailto:accessibility@lrapa.org) o llame a la oficina de LRAPA al 541- 736-1056*



**CITIZEN ADVISORY COMMITTEE  
MEETING MINUTES  
FEBRUARY 27, 2024**

**MEETING VIA ZOOM/ LRAPA BUILDING, SPRINGFIELD OREGON**

<b>ATTENDANCE</b>	
<b>COMMITTEE PRESENT:</b>	<b>LRAPA STAFF PRESENT:</b>
Chair Jim Daniels	Travis Knudsen, Public Affairs Manager
Vice-Chair Kelly Wood	Max Hueftle, Operations Manager
Chris Cline	Qiyu Liu, Permit Writer
Evelina Davidova-Kamis	Heather Gravelle, Administrative Assistant
Peter Dragovich	
Teresa Roark	
<b>COMMITTEE ABSENT/EXCUSED:</b>	<b>OTHERS PRESENT:</b>
Mysti Frost	Dana Corbin
Paul Metzler	

<b>AGENDA</b>	<b>ACTION</b>
<b>REGULAR MEETING</b>	
1. Call to Order/Agenda Review.	<b>Chair Jim Daniels</b> called the regular meeting to order at noon.
2. Public Participation.	<b>Qiyu Liu</b> , recently hired as a Permit Writer, introduced himself, provided a brief background and Committee members welcomed him to LRAPA.  <b>Dana Corbin</b> commented that she was attending the Committee meeting to learn more about LRAPA.
3. Board Meeting Overview.	<b>Chair Daniels</b> provided a summary of the February 2024 Board of Directors Meeting.
4. Re-application for Membership, Evelina Davidova-Kamis.	<b>MOTION: Vice-Chair Wood</b> moved, and <b>Chris Cline</b> seconded to forward the application to renew <b>Evelina Davidova-Kamis's</b> CAC membership to the Board for approval. <b>The motion passed unanimously.</b>

5. Nominations and Election Chair and Vice-Chair.	<b>MOTION: Chris Cline</b> moved, and <b>Peter Dragovich</b> seconded to nominate <b>Jim Daniels</b> as Chair and <b>Kelly Wood</b> as Vice-Chair. <b>The motion passed unanimously.</b>
6. Draft CAC Application Form Discussion.	The Committee examined and deliberated the Committee application form questions and made the following revisions: add a sentence at the beginning: “we encourage anyone to apply” and a sentence that states the CAC would forward their recommendation to the Board for approval; Remove “rules and programs” from question 3 and take the word “active” out of question 4. The Committee will continue their review of the application form at the Tuesday, March 26, 2024 meeting.
7. Roundtable.	<p><b>Mr. Dragovich</b> shared that a heat pump water heater had an estimated cost of \$115 per year to heat water for a three-bedroom two-bath house. Additionally, EWEB offers \$800 rebates on these units.</p> <p><b>Mr. Cline</b> commented that regarding the upcoming fire season, the National Drought Monitor reflects it was better than this time last year and they were at a moderate level.</p>
8. Adjournment.	<b>Chair Daniels</b> adjourned the Committee meeting at 1:00 p.m.

*(Minutes recorded by Heather Gravelle)*