

**ASN-4**

Lane Regional  
Air Protection  
Agency

# Asbestos Waste Shipment Report Form

If you have questions about this form, contact:  
**Lane Regional Air Protection Agency**  
(541) 736-1056, Toll Free: (877) 285-7272  
Fax (541) 726-1930, E-mail: [lrapa@lrapa.org](mailto:lrapa@lrapa.org)  
**Short Mountain Landfill:** (541) 726-3047

**WASTE GENERATOR:** (Person or company doing actual removal)

1. Site Owner's Name & Address: \_\_\_\_\_

\_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Zip  
Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

2. Operator's Name & Address: \_\_\_\_\_

\_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Zip

3. Waste Disposal Site: \_\_\_\_\_

\_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Zip

4. Description of Materials: \_\_\_\_\_

5. Containers: Number \_\_\_\_\_ Type \_\_\_\_\_

Total Quantity (cubic yards): \_\_\_\_\_

Special Handling Instructions/Additional Information: \_\_\_\_\_

8. \_\_\_\_\_

**Operator's Certification:** I hereby declare that the contents of this consignment are fully and accurately described above by proper shipping name and are classified, packed, marked and labeled, and are in all respects in proper condition for transport by highway according to government regulations; all movement of asbestos-containing material shall be recorded on a Waste Shipment Record.

NAME & COMPANY (Print or Type): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**TRANSPORTER(S):**

9. TRANSPORTER #1 (Acknowledgment of receipt of materials)

Company Name: \_\_\_\_\_ Agent Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

10. TRANSPORTER #2 (Acknowledgment of receipt of materials)

Company Name: \_\_\_\_\_ Agent Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DISPOSAL:** (Certification of receipt of asbestos materials covered by this manifest, **except as noted in Item 12 below**)

11. WASTE DISPOSAL SITE: \_\_\_\_\_

Name & Title (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

12. DISCREPANCY SPACE (Add attachments as needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Instructions for the Use of LRAPA Form ASN-4 Waste Shipment Record

This form is to be used as a permanent record for tracing asbestos waste materials from removal site to final disposal. The asbestos rules which apply to waste disposal are found in the Lane Regional Air Protection Agency "Rules and Regulations", Section 43-015-14. For more information, contact the Lane Regional Air Protection Agency, 1010 Main Street, Springfield, Oregon 97477, Phone: (541) 736-1056, Toll Free: (877) 285-7272, Fax: (541) 726-1205, E-mail: [lrapa@lrapa.org](mailto:lrapa@lrapa.org), or [www.lrapa.org](http://www.lrapa.org)

## Waste Generator Section

(Numbers below correspond to numbers on the form.)

1. Enter the name and address of the facility where the asbestos waste will be generated.
2. Enter the name, address, and phone number of the operator (or licensed asbestos contractor or certified facility worker).
3. Enter the name, address, and phone number of the disposal site.
4. Describe the materials being removed.
5. List the total number of containers and their type. Also enter one of the following container codes used in transporting each type of asbestos material. (Specify any other type of container used if not listed below):

|    |                                |
|----|--------------------------------|
| DM | Metal drums, barrels           |
| DP | Plastic drums, barrels         |
| BA | 6 mil plastic bags or wrapping |
6. Give an estimate of the total cubic yards of material.
7. Provide any information or instructions on special handling.
8. Print clearly the name of the company and the authorized signer. This section of the form must be signed and dated.

**NOTE:** The waste generator must retain a copy of the completed disposal form.

## Waste Transporter Section

9. Transporter #1: Acknowledgment of receipt of materials. Print name and agent name then sign and date.
10. Transporter #2: Acknowledgment of receipt of materials. Print name and agent name then sign and date.

**NOTE:** The transporter must retain a copy of this form.

## Disposal Site Section

11. Print name and title then sign and date form. (This certifies that you have received the asbestos material covered by this manifest.)
12. Discrepancy space. (This space is used if there is a discrepancy between the amount of material received by the landfill and the amount of material listed on the manifest.)

**NOTE:** The waste disposal site operator must retain a copy of this form.

**In addition,** asbestos waste disposal regulations require that Waste Disposal Site operators take the following actions:

- ✓ Send a copy of the signed Waste Shipment Record to the Waste Generator as soon as possible (and no longer than 30 days) after the waste has been received at the Disposal Site.
- ✓ Notify LRAPA immediately by telephone of improperly enclosed or uncovered waste. Submit a written report to LRAPA the following working day, along with a copy of the Waste Shipment Record.
- ✓ If you discover a discrepancy between the quantity of waste designated on the Waste Shipment Record and the quantity actually received, attempt to reconcile the discrepancy with the Waste Generator. Report in writing to LRAPA within 15 days after receiving the waste any discrepancy that can not be reconciled. Submit a copy of the Waste Shipment Record with the report, along with the LRAPA-assigned asbestos project number.